



# WASHOE COUNTY

Integrity Communication Service

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Risk Mgt N/A

HR N/A

Comptroller \_\_\_\_\_

## STAFF REPORT

**BOARD MEETING DATE: April 11, 2017**

**DATE:** March 20, 2017

**TO:** Board of County Commissioners

**FROM:** Eva M. Krause, AICP, Planner, Planning and Development Division  
Community Services Department, 328-3628, [ekrause@washoecounty.us](mailto:ekrause@washoecounty.us)

**THROUGH:** Bob Webb, Planning Manager, Planning and Development Division  
Community Services Department, 328-3619, [bwebb@washoecounty.us](mailto:bwebb@washoecounty.us)

**SUBJECT:** For possible action and public hearing to approve an Outdoor Festival business license application (pursuant to Washoe County Code chapter 25 and related provisions) and associated License Conditions for the Red, White and Tahoe Blue 2017 Outdoor Festival, scheduled to be held from July 1 through July 4, 2017, in Incline Village at the following locations: Village Green (APN:127-010-07), Aspen Grove (APN:127-010-04), Incline's Main Firehouse (APN:132-223-07), Susie Scoops, 869 Tahoe Blvd. (APN:132-240-02), Potlach, 930 Tahoe Blvd. (APN:132-012-02), Incline Middle School (APN 127-030-16), and Incline Beach (APN:127-280-01). Off-site parking will be available at Diamond Peak Ski area (APN: 126-010-60), Incline High School (APN: 124-071-52) and Sierra Nevada College (APN: 127-040-10). Event set-up is proposed to begin on June 29, 2017, and event takedown and dismantle is proposed to end on July 5, 2017. Event organizers estimate that each event will have between 100 and 1,500 participants and spectators in attendance, except for the fireworks display, which is expected to draw between 8,000 and 10,000 spectators. The event also proposes to hold a parade on July 1, 2017, that will require closing a section of Tahoe Boulevard, Southwood Boulevard and Incline Way to traffic at 10:00 a.m. for approximately 2 hours. If approved, authorize the Director of the Planning and Development Division, Community Services Department to issue the license when all pre-event conditions have been met. (Commission District 1).

### SUMMARY

The Board of County Commissioners (Board) is asked to consider the Outdoor Festival business license application for the Red, White and Tahoe Blue 2017 Outdoor Festival. Based on the testimony and evidence presented at the hearing, to include the report of reviewing agencies, the Board may approve the issuance of the business license with conditions, or deny the business license.

Washoe County Strategic Objective supported by this item: Economic development and diversification.

**AGENDA ITEM # \_\_\_\_\_**

## **PREVIOUS BOARD ACTION**

- 2007 First Red, White and Tahoe Blue community event was held over the Fourth of July weekend in Incline Village. This was a community initiated activity. No permits were issued
- May 30, 2012 Planning and Development Division Director, CSD, issued an Outdoor Community Event business license for Red, White and Tahoe Blue.
- May 24, 2013 Planning and Development Division Director, CSD, issued an Outdoor Community Event business license for Red, White and Tahoe Blue.
- June 17, 2014 The Board unanimously approved an Outdoor Festival business license application for the Red, White and Tahoe Blue 2014 Outdoor Festival.
- August 12, 2014 The Board approved Washoe County Sheriff's Security Agreement between Red, White, and Tahoe Blue, Inc. and the Washoe County Sheriff's Office to provide uniformed Deputy Sheriffs for security during the festival. The agreement is for the years 2014 through 2018.
- April 28, 2015 The Board unanimously approved an Outdoor Festival business license application for the Red, White and Tahoe Blue 2015 Outdoor Festival.
- March 22, 2016 The Board unanimously approved an Outdoor Festival business license application for the Red, White and Tahoe Blue 2016 Outdoor Festival.

## **BACKGROUND**

### ***General History***

In 2006, a group of Incline Village residents created a nonprofit organization to plan, organize and raise funds for a Fourth of July event to promote community spirit, family activities and local businesses. The organization and the event were named Red, White and Tahoe Blue [Inc.].

The first year was very successful; and, as such, Red, White and Tahoe Blue became an annual event. The event has grown over the years; new activities were added including nationally recognized bands for outdoor concerts and having the Reno Philharmonic perform a concert during the fireworks display.

In 2011, Washoe County took notice that the event had grown to a point that taxed County services beyond what was normally required for the holiday weekend. Washoe County staff notified Red, White and Tahoe Blue Inc. that an Outdoor Community Event business license, based on the projected number of people attending the event on any one day of the event (less than 999), was required for future events.

In 2013, the attendance grew to a point that in 2014 Red, White and Tahoe Blue, Inc. was required to apply for an Outdoor Festival business license (more than 1,000 people on any one day of the event).

While the festival has been a successful event, by 2015 there were public comments at community meetings and commentary in the local paper about how the event had grown too large, activities were too expensive and those activities did not support families or the community. The 2016 Red, White and Tahoe Blue's Board of Directors took those comments to heart. The 2016 festival was scaled back to a more community focused event. The Community Fair was brought back, the number and cost of paid events was reduced, and the concert on Village Green hosted local entertainment and was free to the public, rather than having paid entertainment.

Agency comments concerning this event have been favorable over the past few years; the event is well organized and the traffic plan developed for 2016 was a great improvement over past years. The only issue of concern raised by the reviewing agencies is the festival application states that estimated number of attendance at the largest events (excluding Fireworks) is approximately 1,500. This is the same number used in 2015 and 2016. It was pointed out by agencies which worked during the event, that several events have much larger attendance including the community fair and the pancake breakfast. The applicant has stated that because the events are not ticketed, and do not have controlled entrances that they cannot determine attendance numbers. By estimating the attendance without any documentation as to how this number was determined, the applicant is depending on the different agencies to provide services without knowing how many people they will have to serve. Staff's concern over the estimated number is that the attendance number affects each agency's ability to plan and budget for necessary services. The attendance number is used to evaluate the need for parking, sanitation, Sheriff, fire and emergency medical personal, and to determine impact to the surrounding neighborhoods. Because of the issues raised by not having a rational, justifiable estimate of the attendance, staff is recommending a condition requiring the applicant to document the attendance numbers at several of the larger events, including the pancake breakfasts, the community fair and along the parade route. Staff does not expect that every person at every activity will be accounted for, but a more accurate attendance number would be provided in order to better plan for future events. The applicant will have 5 days after the event to file an attendance report with the Planning and Development Division. This attendance record will then be used as a baseline for future applications/events.

#### **OUTDOOR FESTIVAL BUSINESS LICENSE**

Outdoor Festival business licenses are granted under the provisions of Washoe County Code (WCC) Chapter 25 (Business License Ordinance). An Outdoor Festival Business License is granted by the Board after a public hearing. This event qualifies as an outdoor festival because more than 1,000 people (participants and spectators) will attend the event during a single day [WCC 25.013(15) and WCC Section 25.265(1)] and the event is being held on private lands in the unincorporated County (WCC Section 25.269). Applications are accepted by Washoe County Business License staff and reviewed for completeness before setting the required public hearing date [WCC Section 25.277(1)] and distributing the application for comment. The applicant waived the 30-day public hearing date requirement set forth in State Law and within WCC Section 25.277(1) to allow staff adequate time to complete a comprehensive review of the application (see the *Waiver and Consent* included as part of the application in Attachment D).

The license conditions contained in this staff report as Attachment B are for consideration by the Board when reviewing the license application. During the public hearing on the application, the Board should base any decisions on the testimony of witnesses, evidence presented at the public hearing, and this staff report. The Board must either approve the issuance of an Outdoor Festival business license with conditions or deny the application [WCC Section 25.277(3)]. The appropriate grounds for denial of the application are outlined in WCC Section 25.281. By way of general summary, denial can be based on: (1) a conclusion that the event will violate health, zoning, fire, building or safety standards, (2) false or misleading statements in the application, (3) the applicant or an associate has had a previous license that resulted in the creation of a nuisance, (4) the applicant or an associate has been convicted of certain serious sexual or violent crimes or crimes involving misconduct with children, or (5) the applicant or an associate has a history of running similar events that failed to meet applicable code standards. Although the Board may continue a decision on the application to its next regularly scheduled meeting, staff recommends that the County Commission decide on the license during the April 11, 2017 public hearing, if at all feasible. This will allow the applicant sufficient time to meet any and all imposed pre-event conditions.

Should the Board approve the issuance of the Outdoor Festival business license (Attachment A), staff recommends that the applicant provide the Planning and Development Division with proof of compliance for each applicable pre-event condition by June 1, 2017. This time frame should provide sufficient time for the applicant to comply with all pre-event conditions.

Washoe County business license staff will issue the Outdoor Festival business license, under the signature of the Planning and Development Division Director, only after determination that all pre-event conditions have been met.

### **FISCAL IMPACT**

The applicant provided the required non-refundable \$1,000 application fee [WCC section 25.273(1)(a)] and the daily business license fees of \$1,400 [WCC section 25.273(b)] upon submission of the application on January 18, 2017. The total of all applicable business license fees of \$2,400 was deposited to the County's General Fund Permits & Licenses revenue account (Account Number 105402-421101).

### **RECOMMENDATION**

It is recommended that the Board approve an Outdoor Festival business license application (pursuant to Washoe County Code chapter 25 and related provisions) and associated License Conditions for the Red, White and Tahoe Blue 2017 Outdoor Festival, scheduled to be held from July 1 through July 4, 2017 in Incline Village at the following locations: Village Green (APN:127-010-07), Aspen Grove (APN:127-010-04), Incline's Main Firehouse (APN:132-223-07), Susie Scoops, 869 Tahoe Blvd. (APN:132-240-02), Potlach, 930 Tahoe Blvd. (APN:132-012-02), Incline Middle School (APN 127-030-16), and Incline Beach (APN:127-280-01). Off-site parking will be available at Diamond Peak Ski area (APN: 126-010-60), Incline High School (APN: 124-071-52) and Sierra Nevada College (APN: 127-040-10). Event set-up is proposed to begin on June 29, 2017, and event takedown and dismantle is proposed to end on July 5, 2017. Event organizers estimate that each event will have between 100 and 1,500 participants and spectators in

attendance, except for the fireworks display, which is expected to draw between 8,000 and 10,000 spectators. The event also proposes to hold a parade on July 1, 2017 that will require closing a section of Tahoe Boulevard, Southwood Boulevard and Incline Way to traffic at 10:00 a.m. for approximately 2 hours. If approved, authorize the Director of the Planning and Development Division, Community Services Department to issue the license when all pre-event conditions have been met.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be "Move to approve an Outdoor Festival business license application (pursuant to Washoe County Code chapter 25 and related provisions) and associated License Conditions for the Red, White and Tahoe Blue 2017 Outdoor Festival, scheduled to be held from July 1 through July 4, 2017 in Incline Village at the following locations: Village Green (APN:127-010-07), Aspen Grove (APN:127-010-04), Incline's Main Firehouse (APN:132-223-07), Susie Scoops, 869 Tahoe Blvd. (APN:132-240-02), Potlach, 930 Tahoe Blvd. (APN:132-012-02), Incline Middle School (APN 127-030-16), and Incline Beach (APN:127-280-01). Off-site parking will be available at Diamond Peak Ski area (APN: 126-010-60), Incline High School (APN: 124-071-52) and Sierra Nevada College (APN: 127-040-10). Event set-up is proposed to begin on June 29, 2017, and event takedown and dismantle is proposed to end on July 5, 2017. Event organizers estimate that each event will have between 100 and 1,500 participants and spectators in attendance, except for the fireworks display, which is expected to draw between 8,000 and 10,000 spectators. The event also proposes to hold a parade on July 1, 2017 that will require closing a section of Tahoe Boulevard, Southwood Boulevard and Incline Way to traffic at 10:00 a.m. for approximately 2 hours. If approved, authorize the Director of the Planning and Development Division, Community Services Department to issue the license when all pre-event conditions have been met."

#### Attachments:

- A. Outdoor Festival business license
  - B. Outdoor Festival business license conditions for Red, White and Tahoe Blue 2017
  - C. Summary from the application and summary of agency comments
  - D. Red, White and Tahoe Blue Outdoor Festival business license application
- xc: Red, White and Tahoe Blue, Inc.  
Reviewing Agencies (Planning & Development, Building & Safety; Engineering & Capital Projects, Health District; Risk Management; Sheriff; and, NLTFD)  
Business License



# WASHOE COUNTY

## Planning and Development

INTEGRITY COMMUNICATION SERVICE

Community Services Dept.  
P.O. Box 11130  
Reno, Nevada 89520-0027  
Phone: (775) 328-6100  
Fax: (775) 328-6133

### ATTACHMENT A

### OUTDOOR FESTIVAL BUSINESS LICENSE

June \_\_, 2017

Executive Director  
Red, White and Tahoe Blue, Inc.  
Post Office Box 3798  
Incline Village, NV 89450

The applicant, Red, White & Tahoe Blue, Inc., has met the pre-event conditions imposed by the Washoe County Board of County Commissioners (Board), to include permitting requirements, at a public hearing held on April 11, 2017, pursuant to the provisions of Washoe County Code sections 25.263 to 25.307, inclusive. Pre-event conditions, plus the during-event and post-event conditions imposed by the Board, are attached to this license.

This Outdoor Festival business license is valid for the hours of 8:00 a.m. until 11:00 p.m. daily from July 1, 2017 to July 4, 2017. Event staff is permitted on the event sites between the hours of 8:00 a.m. and 8:00 p.m. each day on June 29 and 30, 2017, for event preparation and set-up. Additionally event staff is permitted on the event sites for take-down and event dismantle between the hours of 8:00 a.m. and 8:00 p.m. on July 5, 2017.

The Red, White and Tahoe Blue 2017 Outdoor Festival is licensed to be held at Village Green, Aspen Grove, Incline's Main Firehouse (APN:132-223-07), Susie Scoops, 869 Tahoe Blvd., Potlach, 930 Tahoe Blvd., Incline Middle School, and Incline Beach. Off-site parking will be available at Diamond Peak Ski area (APN: 126-010-60), Incline High School (APN: 124-071-52) and Sierra Nevada College (APN: 127-040-10).

All during-event and post-event conditions imposed by the Board must be satisfied and/or completed as part of this Outdoor Festival business license. All implementation and compliance plans as conveyed to the Board on April 11, 2017, are hereby incorporated by reference and shall be posted on site for verification of the Outdoor Festival business license requirements.

**THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE UPON THE PREMISES WHERE THE OUTDOOR FESTIVAL IS CONDUCTED.**

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Mojra Hauenstein, Director

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Date

**ATTACHMENT B**

**LICENSING REQUIREMENTS**  
**OUTDOOR FESTIVAL BUSINESS LICENSE**

**RED, WHITE AND TAHOE BLUE 2017**

(Approved by the Washoe County Commission on April 11, 2017)

At the public hearing held on April 11, 2017, as required under Washoe County Code (WCC) section 25.277, the Washoe County Board of County Commissioners (Board) established conditions which must be met prior to the issuance of any Outdoor Festival business license pursuant to WCC sections 25.263 to 25.307, inclusive. Such conditions may be imposed by the Board under the County's general police powers, as may be necessary under all the circumstances required for the protection of the health, welfare, safety and property of local residents and persons attending an outdoor festival in the unincorporated areas of Washoe County. Such conditions include, without limitation, the conditions specified in WCC sections 25.291 to 25.307, inclusive. All conditions imposed by the Board are attached.

**Compliance with the conditions of this license is the responsibility of the licensee at the licensee's expense.** Failure to comply with any pre-event conditions as attached may cause Washoe County to not issue the Outdoor Festival business license. Failure to comply with during-event conditions as attached may cause Washoe County to take appropriate measures to revoke or suspend the Outdoor Festival business license. Failure to comply with post-event conditions as attached may cause Washoe County to impose more stringent conditions on, or potentially jeopardize the approval of, future Outdoor Festival business license applications.

Washoe County reserves the right to review and revise the approved conditions of this license should the County determine that a subsequent license or permit issued by Washoe County violates the intent of this approval.

**The applicant shall submit all required plans, permits, documentation and other pertinent records or documents to the identified responsible agency. The applicant shall further provide Washoe County Planning and Development Division with proof of compliance with all pre-event conditions pursuant to WCC section 25.283(1) by June 1, 2017.** Washoe County Business License staff shall subsequently notify the Director of the Planning and Development Division, Community Services Department, that all imposed pre-event conditions have been met and that all applicable fees have been paid. The Director will issue the Outdoor Festival business license after such notification by Business License staff.

## LICENSE CONDITIONS

### 1. Police Protection (Sheriff's Office):

Staff contact: Lieutenant Michelle Bello, 775-328-4104 [mlbello@washoecounty.us](mailto:mlbello@washoecounty.us)

#### *Pre-event conditions*

- a. Prior to June 1, 2017 the applicant shall have the traffic and security plan for the four day event approved by the Sheriff's Office.
- b. Prior to June 1, 2017 the applicant shall provide a copy of the Nevada Highway Patrol parade permit for the Sheriff's Office review and approval.

#### *During event condition*

- c. The applicant shall comply with the traffic and security plan approved as part of the outdoor festival permit.

### 2. Food Concessions and Attendant Sanitary Facilities (Washoe County Health District):

Staff contact: Nicholas Florey, 775-328-2648, [nflorey@washoecounty.us](mailto:nflorey@washoecounty.us)

#### *Pre-event conditions*

- a. Red, White and Tahoe Blue personnel must schedule a meeting to occur at the WCHD offices before June 1, 2017 to discuss all food/beverage services. A complete vendor list and schedule of events must be presented at this time.
- b. All food vendor service to the general public must have obtained a [Temporary] Food Permit through the WCHD by June 1, 2017.

#### *During-event conditions*

- c. All Food Operations must have fresh water, liquid soap and paper towels for hand washing, a grey water collection container and a minimum of 2 garbage containers within 25 feet with minimum capacity of 55 gallons, lined with bags and amenable to covers if necessary. Garbage must be transported on a continuous basis from cans to dumpsters for collection and grey water must be transported to above ground grey water holding tanks with daily pump service.
- d. There must be sufficient restroom and hand-wash facilities for patrons at various locations. Number of portable toilets shall comply with the number set forth in regulations of the District Board of Health if permanent facilities are not adequate. With the understanding of anticipated venue size 2,000 people at an individual event would require a minimum of 2 banks of 6 toilets each with a hand-wash station per bank and 5,000 people a minimum of 4 banks with 6 toilets each with hand-wash per bank.
- e. The Health District Inspectors must readily have access to food venues as needed and be provided with attendance from Red, White and Tahoe Blue staff and transport within the confines of the various venue if necessary to conduct inspections.



**3. Medical Services (Washoe County Health District):**

Staff contact: Brittany Dayton, Emergency Medical Services (EMS) Coordinator, 775-326-6043, [bdayton@washoecounty.us](mailto:bdayton@washoecounty.us)

***Pre-event conditions***

Washoe County Health District recommends that the applicant provide the following to the EMS Coordinator by June 1, 2017:

- a. A copy of the North Lake Tahoe Fire Protection District (NLTFPD) special activity permit.
- b. A letter or email from NLTFPD confirming or identifying the following:
  - i. An ALS dedicated ambulance will be on site whenever vendors, participants or spectators are present.
  - ii. The pre-approved locations for the landing zone for a medical helicopter.
  - iii. The ingress/egress routes for medical responses/transport.
  - iv. The designated area to accommodate medical evacuations.
  - v. The name and contact information for the event's medical coordinator, including the cell phone number of each on scene medical coordinator that will be present for each day of the event.
- c. A copy of the event map showing the locations of first aid stations. (This shall also be provided to staff and volunteers prior to the event.)
- d. The name and contact information for the hazardous waste disposal vendor, if NLTFPD is not responsible.
- e. A copy of the letter or email sent to the Emergency Department Manager at Incline Village Community Hospital notifying the hospital of the event dates and times.
- f. Vehicles pass for on-site parking for the EMS Program staff to carry out an on-site inspection during the event.

***During-event conditions***

- g. During the course of the events, RWTB is recommended to have either:
  - i. One first aid station and a team of medics roving throughout the event locations;  
OR
  - ii. Two first aid stations - one located at the beach and one located at the concert venue.
    - 1) The first aid station(s) must be staffed by an EMT, or person with higher skill level capable of providing emergency medical care within their prescribed scope of practice.
    - 2) The roving EMT team must be staffed by two or more personnel at the basic or EMT-I level with treatment supplies to provide emergency medical care.

- 3) The first aid station(s) and/or roving EMT teams will be staffed whenever vendors, participants or spectators are present.
  - 4) Each first aid station will be supplied with an automatic external defibrillator.
  - 5) Biological waste containers (red bags for waste and appropriate sharp containers) will be in the first aid station(s). Arrangements shall be made for the disposal of these wastes, either through a hazardous waste vendor or the medical providers.
- h. The station(s) must be marked with visible signage and highlighted on any maps distributed to the public.
  - i. Handicap accessible restrooms or IVGID facilities with hand washing stations shall be supplied next to first aid station(s).
  - j. Hand washing stations for first aid station personnel must be separate from the general public facilities.
  - k. A utility vehicle ("people mover") must be available for medical personnel to access patients/areas that are not reachable by motor vehicle.
  - l. All medical response personnel must be equipped with two-way radios to communicate with event staff. A designated channel will be dedicated to first aid communications.
  - m. EMS Program staff will conduct an on-site inspection of medical facilities during the event.

***Post-event conditions***

- n. Summary data of medical contacts is recommended to be provided to EMS Program staff within 30 days after the event:
  - i. Number of patients treated on site.
  - ii. Number of patients known to have been transported to a medical facility by private vehicle, ambulance, or other means.
  - iii. Listing of individual types of illnesses or injuries seen.

**4. Access, Traffic and Parking (Community Services Department, Engineering & Capital Projects Division):**

Staff contact: Clara Lawson, 775-328-3603, [clawson@washoecounty.us](mailto:clawson@washoecounty.us)

***Pre-event conditions***

The applicant shall provide an update and complete traffic control and parking plan to Engineering and Capital Projects Division (Traffic) by May 1, 2017, for review and final approval. The plan shall address the following items and conditions, to the satisfaction of the Traffic division, by June 1, 2017:

- a. Parking Plan

- i. The parking plan shall include a map showing parking areas and event locations. The map should be clear, have street names, and a north arrow. The number of spaces in each lot needs to be identified.
- ii. Provide an estimate number of vehicles being parked at this event. Include the number of persons per event and per day including an estimate of the beach attendance. Also include an estimate of the number of people per car. If there is any data from previous years on the number of patrons per car, number of patrons who walk, ride a bicycle or take the shuttle, what parking lots were full should also be provided. An estimate of the number of parking spaces needed should be based on the above information.
- iii. Provide a clear map showing the whole bus shuttle route, the number of seats in the shuttle bus, and the headway between buses, where the bus will stop and any traffic control at the bus stops. There should be a plan to get patrons information about alternative transportation to Incline Village as well as information about the shuttle bus.

b. Traffic Control Plan

- i. Comments to the submitted traffic control plan will be sent to the applicant. The final approved traffic control plan shall be to the satisfaction of the Engineering Division. The traffic control plan shall include all changeable message signs, MUTCS signs, cones, barricades and flagger locations placed on County roads. Signs and barricades for this event are to be provided by the applicant. The traffic control plan shall include lighting at key locations on County roads.
- ii. The application states many participants walk or ride bikes to events. Therefore, traffic control plan should show where pedestrian will be directed. Additional bike racks should be provided at the larger venues.
- iii. If the traffic control plan changes day to day then each phase should be shown on a separate map.
- iv. A traffic control plan shall be provided for the parade and shall include signs, cones, barricades and flagger locations. The plan shall include street names and addresses or cross streets as applicable. If the Sheriff Department is closing all streets, then the traffic plan shall meet the Sheriff Department approval, otherwise the traffic control plan shall meet MUTCD standards and the approval of the Engineering Division.

*During-event condition*

- c. The applicant shall be responsible for maintaining the traffic controls through the entire event.

**5. Buildings and Utilities (Community Services Department, Building and Safety):**

Staff contact: Mojra Hauenstein, 775-328-3619, [mhauenstein@washoecounty.us](mailto:mhauenstein@washoecounty.us)

- a. Prior to June 1, 2017, the applicant shall apply for permits from the Building and Safety Division for any temporary buildings, bleachers, platforms/stages over 30 inches high, grandstands, and tents over 400 square feet.
- b. Requirements for Tent Submittals
  - i. Complete Commercial Building Permit Application.
  - ii. 4 sets of plans.
  - iii. Cost to erect tent.
  - iv. Site plan showing tent location and distances to adjacent structures.
  - v. Specify restroom facilities (total required is based on occupancy load).
  - vi. Specify size of tent and occupancy load per IBC T-1004.1.2 Assembly Occupancies.
  - vii. If tent has walls, specify exits, exit signage and emergency lighting.
  - viii. If tent has electrical, specify disconnect within 30 feet of tent. All conductors are to be GFI protected.
  - ix. Provide engineering calculation from a Nevada Licensed Engineer. (120mph V –ult) and (93mph V- asd). Wind loads must be addressed.
  - x. Provide Class A flammability testing for tent.
  - xi. Provide plan showing all guy wire locations and support plate locations and how they are attached to grade.
  - xii. Specify fire extinguishers at each exit.
  - xiii. Post maximum occupant load at main entrance.
- c. Any temporary structure erected by a vendor is required to have a building permit regardless of size. The event coordinator is responsible for informing the vendor of this condition and assuring that a building permit has been issued.

**6. Hours of Operation, (Community Services Department, Planning and Development Division):**

Staff contact: Eva Krause, 775-328-3796, [ekrause@washoecounty.us](mailto:ekrause@washoecounty.us)

***Pre-event conditions***

- a. The applicant shall conform to all recommendations of the Emergency Medical Services Coordinator.
- b. The Business License approval shall apply to all the events, activities and locations listed in the application and staff report. No new events, activities or locations may be added or advertised as part of the Red, White and Tahoe Blue outdoor festival.
- c. Event staff is allowed on all approved locations for preparation and set-up between the hours of 8:00 a.m. and 8:00 p.m. on June 29 and 30, 2017.

***During-event conditions***

- d. Event staff is allowed on site from 7:00 a.m. until 11:00 p.m. each day of the Event (July 1, through July 4, 2017).
- e. The applicant shall document the event attendance during the Community Fair (both days), Toccata Symphony and the American Hero's parade by one of the following methods:
  - i. One hour after the event has opened to the public, and one hour before end of event, photo document the entire activity area. The photographs shall include a series of photos, to create a panoramic picture encompassing the entire area during each time frame.
  - ii. One hour after the event has opened to the public, and one hour before end of event, aerial photograph (or a series of photos) of entire event area.
  - iii. The applicant may propose another method of documenting attendance, to Planning and Development Division staff for consideration and possible approval prior to June 1, 2017. Failure to gain staff approval prior to issuance of the business license shall deem any alternative proposal unacceptable.
- f. The applicant shall provide a person(s) to manually count people in line for pancakes during both the Fire Department and Veterans Pancake breakfasts while food is being served.

***Post-event conditions***

- g. Event staff shall be allowed on all approved locations for take-down and event dismantle between the hours of 8:00 a.m. and 8:00 p.m. on July 5, 2017.
- h. Within 5 working days after the end of the event, the applicant shall provide to Planning and Development Division staff written daily attendance records for events listed in items 6e and 6f, as well as all ticketed events. The report shall including evidence of how the attendance was verified.

**7. Licensing and Inspections (Community Services Department, Planning and Development Division):**

Staff contact: Bob Webb, 328-3623, [bwebb@washoecounty.us](mailto:bwebb@washoecounty.us), or Karin Kremers, 775-328-3733, [kkremers@washoecounty.us](mailto:kkremers@washoecounty.us)

***Pre-event conditions***

- a. The applicant shall submit affidavits or Board Minutes from property owners, authorizing use of property prior to June 1, 2017. (IVGID Board, Washoe County School District, North Lake Tahoe Fire Protection District and Sierra Nevada College.)
- b. All event catering businesses shall obtain appropriate Washoe County business and intoxicating liquor licenses.
- c. The applicant shall provide Washoe County Code Enforcement with a vehicle pass to gain access to the event sites, to include all parking areas, for inspections to verify compliance with these conditions and issued business/liquor licenses.

**8. Performance Security (Community Services Department, Planning and Development Division):**

Staff contact: Bob Webb, 775-328-3623, [bwebb@washoecounty.us](mailto:bwebb@washoecounty.us)

***Pre-event condition***

- a. Based on demonstrated event clean up (i.e., removal of debris, trash, and/or other waste) of all event sites by the applicant during the previous four licensed Community Events (2012 – 2013), and the Outdoor Festivals (2104 – 2016) the applicant is not required to post the performance security as required by Washoe County Code Section 25.305.

***Post-event conditions***

- b. The applicant will be responsible for total clean-up of all event sites. Clean-up includes, but is not limited to, removal of debris, trash, and/or other waste from all event sites. The applicant shall contact Washoe County Code Enforcement at 775-328-6106 or by e-mail at [rschebler@washoecounty.us](mailto:rschebler@washoecounty.us) to arrange a final site inspection for all event locations after clean-up is completed.
- c. All event sites will be inspected by and approved as to the adequacy of cleanup by code enforcement staff with the Planning and Development Division.

**9. Roads Operations**

Staff Contact: Rich Thomsen, Community Services, Operations Division, 775-782-0874, [RThomsen@washoecounty.us](mailto:RThomsen@washoecounty.us)

***Pre-event condition***

- a. The applicant shall supply all necessary traffic control devices and/or staff to install, maintain and remove necessary traffic control.

***Post-event condition***

- b. The applicant is responsible for removal of all traffic control devices by 8:00 a.m., July 5, 2017.

**10. Insurance (Risk Management):**

Staff Contact: Doreen Ertell, Washoe County Risk Management, 775-328-2660, [dertell@washoecounty.us](mailto:dertell@washoecounty.us)

***Pre-event conditions***

- a. Prior to June 1, 2017, the applicant shall provide Risk Management a copy of the applicant's insurance certificate naming Washoe County as an additional insured as required for the 2017 Outdoor Festival.
- b. The insurance shall be effective for the entire duration of the event.

**11. Fire Protection (North Lake Tahoe Fire Protection District):**

Staff contact: Mark Regan, 775-461-6200, [mregan@nlrfpd.net](mailto:mregan@nlrfpd.net)

North Lake Tahoe Fire Protection District (NLTFPD) will inspect the grounds and vendor set-up for proper precautions under North Lake Tahoe Fire Protection District

amendment 13-1 and the *International Fire Code* (IFC). The event operations team shall work with NLTFPD Assistant Fire Chief Mark Regan for coordination of staffing and inspections of the event.

***Pre-event conditions***

- a. A North Lake Tahoe Fire Protection District Special Activities permit is required for each individual event.
- b. Each event application shall include site plan, drawings, installation instruction for all fences, bleachers, stages, and all tents over 400 square feet. All plans shall show required exits, lighting, occupancy load and egress for the event.
- c. Any size tent used in cooking areas and all tents over 400 square feet shall meet NFPA 701 flame rating. Prior to June 1, 2017, the applicant shall apply for permits from the Building and Safety Division for any temporary buildings, bleachers, platforms/stages over 30 inches high, grandstands, and tent over 400 square feet.
- d. Requirements for Tent Submittals
  - i. Complete Commercial Building Permit Application.
  - ii. 4 sets of plans.
  - iii. Cost to erect tent.
  - iv. Site plan showing tent location and distances to adjacent structures.
  - v. Specify restroom facilities (total required is based on occupancy load).
  - vi. Specify size of tent and occupancy load per IBC T-1004.1.2 Assembly Occupancies.
  - vii. If tent has walls, specify exits, exit signage and emergency lighting.
  - viii. If tent has electrical, specify disconnect within 30 feet of tent. All conductors are to be GFI protected.
  - ix. Provide engineering calculation from a Nevada Licensed Engineer. (120mph V<sub>ult</sub>) and (93mph V<sub>asd</sub>). Wind loads must be addressed.
  - x. Provide Class A flammability testing for tent.
  - xi. Provide plan showing all guy wire locations and support plate locations and how they are attached to grade.
  - xii. Specify fire extinguishers at each exit.
  - xiii. Post maximum occupant load at main entrance.
- e. Each event will be inspected by NLTFPD.
- f. All events shall meet all the requirements of the NLTFPD Special Activity permit. Washoe County Outdoor Festival business license, Washoe County Mass Gathering guidelines and the State of Nevada Mass Gathering guidelines before the event may begin.

***During-event conditions***

- g. “No Smoking” signs will be posted at all parking lots, propane storage areas and cooking areas. These designated areas shall meet the requirements of WCC 60 and the IFC. “No smoking,” designated smoking areas, propane storage, and cooking equipment.
- h. Designated smoking areas shall be clearly marked and provided with proper disposal units. Designated smoking areas shall be approved by NLTFPD.
- i. All areas where propane cylinders are to be stored shall be free of vegetation and cylinders shall be secured and provided with vehicle impact protection.
- j. All vendors with cooking equipment shall be inspected for compliance with the IFC, NFPA and must contact NLTFPD by June 15, 2017 for inspection. Also must provide proof of a Washoe County Food Vendor permit.
- k. Fire extinguishers, parking, access and traffic plan:
  - i. Fire extinguishers shall be provided at all trailers, vendor locations, hospitality suites, cooking areas, designated smoking areas and other areas as designated by NLTFPD.
  - ii. Event organizers shall ensure all areas where generators, cars, tents and trailers are to be parked are mowed and free of vegetation.
  - iii. All roads/streets shall have a minimum clear width of 20 feet passable at all times.
  - iv. Parking restrictions shall be strictly enforced and vehicles that park in areas that block fire department access shall be towed by the event organizers. It is up to the event organizers to notify all persons associated with the event of these requirements.
  - v. Parking is not allowed in areas where there is combustible vegetation, i.e., on vacant lots within the subdivision.
  - vi. Traffic plan must be implemented, staffed and followed at all times.
- l. Costs, staffing, and communication:
  - i. The applicant is responsible for a portion of the costs incurred by NLTFPD to provide one Battalion Chief, Fire Marshal and Fire Prevention Specialist plus a minimum of two emergency personnel on site per day including administrative, apparatus and equipment costs. The applicant agrees to pay cost as determined by NLTFPD.
  - ii. The times for staffing of emergency personnel shall be Saturday, July 1, 2017 through Thursday, July 4, 2017. Hours of staffing of emergency personnel shall be 8:00 a.m. to 11:00 p.m. on these dates.
  - iii. The times for inspections and staffing of the Fire Marshal and/or Fire Prevention Specialist shall be upon commencement of event set-up extending to completion of event take down, and may include site visits, fire protection



review, and approval and inspections upon arrival of the first vendor on site for the event.

- iv. Event organizers shall provide a schedule of events at the event location beginning July 1, 2017 and ending July 4, 2017.
- m. Event staff shall provide NLTFPD personnel assigned to the event with two radios for communication with event organizers and staff, and with medical personnel during working hours.
- n. Event staff shall provide NLTFPD personnel assigned to the event with two golf carts for NLTFPD personnel during working hours.
- o. A fire protection plan shall be prepared and submitted to NLTFPD for review and approval by June 1, 2017.
- p. Fireworks
  - i. Nevada State Fire Marshal licensed pyro technician and firm is required.
  - ii. Insurance certificate naming the NLTFPD as an additional insured required.
  - iii. Clearance requirements per NFPA 1123 must be met at all times. (1100-ft. based on max. 12-inch mortars).
  - iv. Fireworks to be shot from a barge off-shore only. 1500-ft off shore or further, if determined by coastguard or NLTFPD.
  - v. Launching any fireworks off the barge prior to NLTFPD approval will result in a fine of \$1000 per shell launched.
  - vi. Loading or transferring of fireworks must only be done during approved times by NLTFPD.
  - vii. Clean-up of the fireworks must be completed from the lake and beach within 5 days.

\*\*\*\* END OF CONDITIONS\*\*\*\*

## **ATTACHMENT C**

### **SUMMARY FROM THE APPLICATION**

The Washoe County Outdoor Festival business license application submitted by the Red, White and Tahoe Blue, Inc., is included as Attachment D to the staff report. The application was received and deemed complete on January 25, 2017. In addition to the information required as part of the application, the applicant provided supplemental information on the event in the following categories: Waiver and Consent to Extend Mandated Public Hearing Date; Event Summary, Property Owner Affidavit; Personal History (redacted from staff report due to personal information); Statement of Assets and Statement of Liabilities; Release of Claims and Authorization to Release Information; Insurance, Hold Harmless and Indemnification Requirements; and Red, White and Tahoe Blue, Inc., Board of Directors.

Copies of the application were provided to the County Clerk and the following reviewing agencies: Community Services [Planning & Development (Business License and Code Enforcement), Building and Safety, and Engineering & Capital Projects (Traffic), Roads Operation (Traffic)], Health District (Environmental and Medical/Health), Risk Management, Sheriff's Office, and the North Lake Tahoe Fire Protection District [WCC Section 25.273(3)]. A courtesy copy was also provided to the Incline Village General Improvement District, Nevada Highway Patrol. Comments received from reviewing agencies are summarized below. Notice of the public hearing was provided to the applicant and affected property owners in accordance with the provisions of WCC Section 25.277(2). Staff will provide a copy of the notice and a list of persons notified if requested.

WCC Section 25.305 requires a performance security from any Outdoor Festival business license applicant. The performance security instrument (i.e., surety bond, letter of credit, certificate of deposit, cash bond or other similar instrument) is to be approved by the District Attorney's Office and the amount is to be determined by business license staff. The amount of the performance security is to cover costs associated with removing debris, trash, and/or other waste from the event sites. The applicant has worked with IVGID, and has demonstrated exceptional clean up, both on event sites and at off-site parking areas, for the past 9 years since the festival's inception. Therefore, staff does not recommend the imposition of a performance security to ensure clean-up of the off-site parking areas and the on-site event areas. Staff proposes a pre-event condition to waive the required performance security and a post-event condition to require total clean-up of all event sites.

### **SUMMARY OF AGENCY COMMENTS**

Conditions specific to each agency are included as Attachment B to the staff report. This summary contains an overview of the conditions and comments from agencies.

#### **Sheriff's Office** (Police Protection)

Lieutenant Michelle Bello, Sheriff's Office, reviewed the application for police protection (security) and has requested that the same conditions of approval from last year be include for this event.

**Health District** (Food Concessions and Attendant Sanitary Facilities, and Medical Services)

Nicholas Florey, Environmental Health Services Supervisor, recommends one pre-event condition related to food vendor obtaining permits, and three during-event conditions related to food operations sanitation and providing access for inspectors to all event sites.

Brittany Dayton, Emergency Medical Services Coordinator, recommends that the same conditions of approval from last year be include for this event.

**Community Services Department**

ENGINEERING AND CAPITAL PROJECTS (Access, Parking and Traffic)

Clara Lawson, Licensed Engineer, requires that applicant (or their traffic engineer) provide complete information regarding traffic, parking and access. The traffic plan must be approved by Engineering by June 1, 2016.

BUILDING AND SAFETY (Buildings and Utilities)

Mojra Hauenstein, Division Director, requires the applicant apply for and obtain any required permits for any temporary buildings, bleachers, platforms, grandstands, and tent structures provided for the festival. In addition, any temporary structure erected by any vendor is also required to obtain building permits, regardless of size.

PLANNING & DEVELOPMENT (Hours of operation; Licensing and Inspections; Performance Security)

Business License staff recommends one pre-event condition to allow for event preparation and set-up on June 29 and 30, 2016. Staff further recommends during-event conditions to establish hours for event itself (7:00 a.m. to 11:00 p.m. each day). Finally, staff recommends one post-event condition establishing hours for event take-down and dismantling.

Staff is recommending that event organizers be required to provide code compliance/business license staff access to all event sites for inspections to verify compliance with imposed conditions and issued business/liquor licenses.

The previous events have provided exceptional clean-up of the off-site parking areas and of the on-site areas. Therefore, staff does not recommend the imposition of a performance security to ensure clean-up of the parking and event areas. Staff does recommend a condition for a post event inspection of all sites to verify clean up compliance.

Staff is also recommending that attendance at specific events be documented to obtain a more accurate account of participates at said events.

Staff will verify compliance with all County Commission approved conditions. This includes coordinating with all reviewing agencies to validate all pre-event conditions for completion prior to business license issuance, monitoring all during-event conditions, and verifying all post-event conditions.

ROAD OPERATIONS (Road Department Equipment and Staff)

Eric Crump, Division Director of Operations, reviewed the application and determined that past events had an effect on Road Crews' work schedule and use of County equipment. Road

Operation's recommends that Red, White and Tahoe Blue be required to provide staff and equipment for the set-up, and removal of traffic control equipment.

**Risk Management** (Indemnification and Insurance)

Doreen Ertell, Risk Management Division, requires the applicant to provide indemnification/hold harmless provisions and the insurance requirements as set forth in Washoe County Code Section 25.303.

**North Lake Tahoe Fire Protection District** (Fire Protection)

Mark Regan, North Lake Tahoe Fire Protection District Fire Marshal, reviewed the application and recommended pre-event and during-event conditions. The conditions involve reviewing plans for tents, bleachers and platforms; preparation of a fire protection plan; designating no smoking areas; providing a schedule of events; "No Smoking" designated areas, and associated signage and other requirements; propane storage; cooking equipment; fire extinguishers; parking; access; fees and costs; staffing; and, communications.

Red White and Tahoe Blue Festival Application | 2017

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## **RWTB Permit Application 2017**



**Submitted 1/10/17**

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## **Festival Overview**

The RWTB Board and Volunteers are very excited to continue the improvements of Red White and Tahoe Blue in 2017. Building on the success of our 2016 festival where VIP areas were removed, fences were taken down all events on the village green were free and open to the public non-ticked and a greater effort was taken to communicate and work closely with all government entities, agencies, law enforcement, Fire and safety services and Traffic. We received a large amount of positive feedback about our changes. Other highlights of last year's festival include greater involvement of non-profits, kids groups and community performing groups to have our community represented and involved with all aspects of the festival. We have always described this event as celebrating our country's independence while promoting community spirit, charitable causes and our local businesses through a Parade, Veterans events, Community fair and Fireworks Celebrations. Last year we took that to a whole new level with the involvement of 7 different groups from the 560<sup>th</sup> National Air Force Band that provided an exemplary service to our community free of charge.

For 2017 we would like to continue with the same spirit while also shrinking in size and scope. Several of RWTB's signature events like Beer and Brats and Duck races will be "given back" to the community to be run by other non-profits and organizations. Although the Board and Volunteers of Red White and Tahoe Blue will no longer be running those events, we will continue to include them in our advertising. We have many responsibilities As the Board of Red White and Tahoe Blue, To provide what appears to be the same level of celebration that the community has come to expect, address any concerns or changes that agencies put forth while honoring requests from our partners like Incline Village General Improvement District who requested we shrink in scope and size. We will also keep things that worked well last year the same. A lot of time and effort from our board members as well as from the building and safety Department went into the stage truss and lighting documentation. We will be keeping the same lighting and sound vendor, layout and design and resubmitting those documents stamped for 2017 in an attempt to minimize the work required from our board and county Staff. With hard work, dedication to our community, excellent communication and vigorous collaboration between all parties involved, the 2017 Red White and Tahoe Blue Celebration will be the best yet.

**Board Members and Festival Team**

**Brendan O'Donovan- RWTB Chairman and Director**

**David Colarchik- Treasurer**

**Pam Sheldon- Secretary/Parade**

**Bradley Perry- Entertainment**

**Shelia Leijon- Veterans/Para-Rescue Demonstration**

**Mary Kleingartner- Wine&Cheese**

**Jeff Sheldon- Parade**

**Steve Thomason- Food and Beverage**

**Logan Rebholz- Webmaster/Social Media**

**Fireworks- Marty Koch**



# **OUTDOOR FESTIVAL LICENSE APPLICATION**

**1001 EAST 9TH STREET, BUILDING A**

**P.O. BOX 11130**

**RENO, NEVADA 89520-0027**

**(775) 328-3733**

**[www.washoecounty.us](http://www.washoecounty.us)**

## OUTDOOR FESTIVAL LICENSE GENERAL PROCEDURES

**Definition:** "Outdoor festival" means an assembly of 1,000 or more persons on any 1 day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein

1. **APPLICATION.** Complete the form in ink. This application is for events with attendance over 1,000 persons (spectators and participants) on any one day of the event. There is a \$1,000.00 nonrefundable application fee. Applications will be returned if the application fee is not included. Three paper copies of the application plus an electronic pdf file (memory stick or DVD) of the application must be turned in at least 90 days before the event. The application must include all required forms.
2. **APPLICATION DEADLINE.** All applications must be submitted at least 90 days in advance of the event.
3. **LICENSING REQUIREMENTS.** An outdoor festival license is required on any public or private lands in the unincorporated area of Washoe County except for lands managed by the Washoe County Regional Parks and Open Space; and, state, trust, tribal, and federal lands. All events must meet land use/regulatory zone requirements before the license will be issued. For information on land use/regulatory zone requirements, call (775) 328-6100 with the parcel number(s) of the event.
4. **BONDS.** The outdoor festival license will not be issued until the applicant has agreed to hold harmless, and has submitted evidence of sufficient insurance to indemnify, the County of Washoe, and their employees, agents and contractors for any and all liability for damages, injury, loss or expense caused or occasioned by reason of an act, or failure to act on the part of the applicant, the sponsoring organization, their agents and employees throughout the event. Additional bonds or letters of credit may be required.
5. **FEES.** The license fee for an outdoor festival is \$350.00 per day plus any booth fees if applicable. If the event is a carnival, circus or tent show the daily license fee is \$100, to a maximum amount of \$1,400, plus booth fees if applicable.

BOOTH FEES			
1-4 booths	\$ 25	50-59 booths	\$ 30
5-9 booths	\$ 50	60-69 booths	\$ 350
10-19 booths	\$ 100	70-79 booths	\$ 400
20-29 booths	\$ 150	80-89 booths	\$ 45
30-39 booths	\$ 200	90-100 booths	\$ 500
40-49 booths	\$ 250	More than 100 booths	\$ 500 plus \$5 for each booth in excess of 100

6. **INVESTIGATION.** The Sheriff's Office shall conduct a criminal history inquiry of the applicants (to include partners and corporate officers). Fingerprint impressions may be taken and submitted to the Nevada Central Repository for criminal history records and the Federal Bureau of Investigation. Fingerprint impressions will be taken after the application is turned in and deemed complete. A local police records check may be substituted for the criminal history inquiry for applicants with prior approved outdoor festival license(s) for the same type of event.
7. **CONDITIONS.** All pre-event conditions imposed by the Washoe County Board of County Commissioners (BCC) for the outdoor festival license must be met before the license will be issued.
8. **APPROVALS AND AGENCY SIGN-OFFS.** The application will be reviewed by the appropriate agencies, to include Building and Safety, the District Attorney's Office, Engineering, Health District, fire agency, the Sheriff's Office, and other agencies as appropriate. The application will be approved by the BCC at a public hearing.
9. **ISSUANCE OF LICENSE.** The outdoor festival license will be issued after all fees have been paid and all required pre-event conditions are met. The outdoor festival license must be displayed prominently at the event and must be available for inspection. This license is valid only for the event authorized and not for any other event.

# OUTDOOR FESTIVAL LICENSE

## Materials required for submittal

\_\_\_\_\_ Fees – check(s) made payable to "Washoe County"

### Application fee

\_\_\_\_\_ \$1,000 non-refundable application fee

### Daily fee(s)

\_\_\_\_\_ \$350 daily fee plus appropriate booth fees

*Carnival, circus or tent show fees*

\_\_\_\_\_ \$100 daily fee (maximum of \$1,400) plus appropriate booth fees

\_\_\_\_\_ Three packets plus an electronic pdf file (memory stick or DVD). Each packet shall include the completed application and event plan. The event plan must include:

\_\_\_\_\_ Site plan showing the arrangement of all facilities; including ingress, egress, parking and camping; and,

Detailed explanations for:

\_\_\_\_\_ Security and fire protection

\_\_\_\_\_ Water supply and facilities

\_\_\_\_\_ Sanitation facilities

\_\_\_\_\_ Medical facilities and services

\_\_\_\_\_ Vehicle parking

\_\_\_\_\_ Vehicle access and on-site traffic control

\_\_\_\_\_ Communication system

\_\_\_\_\_ Illuminating the premises (if applicable)

\_\_\_\_\_ Camping (if applicable)

\_\_\_\_\_ Cleanup and rubbish removal plan and cost estimates to return the event site to its pre-event condition

\_\_\_\_\_ Certified copies of articles of incorporation filed in Nevada (if applicable)

\_\_\_\_\_ Copy of partnership papers (if applicable)

\_\_\_\_\_ Insurer Information and copy of insurance policy specific to event (copy must be furnished prior to the issuance of the license), History of similar events, and Vendor list

### **Submission Materials (continued)**

- \_\_\_\_\_ Property ownership affidavit and permission to conduct event signed by each property owner(s) and notarized (separate form for each property owner)
- \_\_\_\_\_ Statement of Assets
- \_\_\_\_\_ Statement of Liabilities
- \_\_\_\_\_ Personal history of all applicants (to include corporate officers and partners)
- \_\_\_\_\_ Names and addresses of any person contributing, investing or having an expected financial interest greater than \$500 in producing the event
- \_\_\_\_\_ Names and addresses of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the event
- \_\_\_\_\_ Release of claims and authorization to release information signed by each applicant (to include corporate officers and partners) and notarized
- \_\_\_\_\_ Insurance, Hold Harmless & Indemnification Requirements signed by applicant
- \_\_\_\_\_ Waiver and Consent to Extend Mandated Public Hearing Date signed by applicant

**OUTDOOR FESTIVAL LICENSE APPLICATION**

(Requires a non-refundable \$1,000 application fee)

Application date: 1/3/17

**Applicant Information**

Applicant's name: Red White and Tahoe Blue

Mailing address: PO Box 3789 Incline Village NV 89450  
Street or PO Box City State Zip code

Phone: \_\_\_\_\_ (Business) \_\_\_\_\_ (Home) \_\_\_\_\_ (Cell)

All applicants, to include corporate officers or partners must complete a personal history form

Is the applicant a(n):  Corporation  Partnership  Individual

If a corporation or a partnership, list corporate officers or partners:

Name Address Title  
Brendan Donovan Box 5428 Incline Village, NV Chairman

**Event Information**

Name of Event: Red, White and Tahoe Blue

Date(s) of Event: July 1-4 2017 Hours of operation: 8-10 Daily

Location of Event: The Village Green 968 Lakeshore Drive, Incline Village, NV

Assessor Parcel Number(s): 127-010-07

Description of Event: To provide a community centered celebration of our nation's independence, with a parade, community fair, veterans events, charitable events, and fireworks.

Name of the designated event representative who will be on-site during the event and who has authority to bind the applicant: Brendan Donovan

Will an admission fee be charged for your event?  Yes  No

If yes, amount and type of fee(s): Wine and cheese \$20-60 Main events free

When will fee be collected?  Pre-sales ↔  At entrance

Approximate number of participants and other persons: up to 60

Approximate number of customers and spectators: up to 1500

Approximate maximum number of persons on any one day of the event: firework 1500

Will food and/or beverages be served?  Yes  No

(all food and beverage vendors must have the appropriate Washoe County Health District permits)

Will alcoholic beverages be served?  Yes  No

(all intoxicating liquor vendors must be individually licensed with Washoe County Business License)

Will there be live music?  Yes  No

## OUTDOOR FESTIVAL LICENSE

### INSURER INFORMATION

(see Insurance, Hold Harmless & Indemnification Requirements)

Name of Insurer: Philadelphia Insurance Co Policy number: PHPR1332755

Attach copy of insurance policy specific to event (must be furnished prior to the issuance of the license)

Address of Insurer: 1 Bala Plaza Suit 100 Bala Cynwyd PA 19004  
Street City State Zip code

Limits of liability: \_\_\_\_\_

### HISTORY OF SIMILAR EVENTS

(attach additional sheets if needed)

Describe the history of all similar events conducted, operated or promoted by the applicant. Include, at a minimum, event names, types, dates, locations, permits or licenses issued.

This is our 11th consecutive year for this event.  
Wachoe CO, Washoe CO Permitted this event last  
year. Please see List of event's Attached.  
Nevada DOT Permitted the Parade Route in 2015.  
The Coast guard issued a marine event permit in 2016

### VENDOR LIST

(attach additional sheets if needed)

Name of Vendor	Type of product
<u>Lantis Fireworks and Lasers</u>	<u>Fireworks</u>
<u>United Site services</u>	<u>Port 'O' Pottys</u>
<u>Camelot Party Rentals</u>	<u>Tents, Tables etc</u>
<u>Jam Pro Audio,</u>	<u>Lights and Sound-</u>
<u>Event Mustang</u>	<u>Linens, Tents</u>
<u>Tahoe Symphony Orchestra</u>	<u>Music</u>
<u>Marine Band of San Diego</u>	<u>Music</u>
<u>United Rentals</u>	<u>Generators</u>
<u>Silver State Sign</u>	<u>Signs, Cones</u>

Red White and Tahoe Blue, Inc.  
**Balance Sheet**  
As of January 12, 2017

Jan 12, 17

ASSETS	
Current Assets	
Checking/Savings	
11150 · Wells Fargo Checking	13,862.24
Total Checking/Savings	13,862.24
Total Current Assets	13,862.24
Fixed Assets	
15000 · Furniture and Equipment	
15100 · Barges	217,401.04
15101 · AeroBall	7,000.00
15102 · Freezer	774.54
15103 · GoPro Camera	651.70
15104 · Pop Up Tents	9,326.48
15105 · Stage	29,778.13
15106 · Printer	1,128.29
Total 15000 · Furniture and Equipment	266,060.18
15199 · Accumulated Depreciation	-44,991.00
Total Fixed Assets	221,069.18
<b>TOTAL ASSETS</b>	<b>234,931.42</b>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	22,614.18
Total Accounts Payable	22,614.18
Total Current Liabilities	22,614.18
Total Liabilities	22,614.18
Equity	
32000 · Unrestricted Net Assets	182,310.21
Net Income	30,007.03
Total Equity	212,317.24
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>234,931.42</b>

**Balance Sheet**

As of January 12, 2017

Jan 12, 17

**ASSETS****Current Assets****Checking/Savings**

11150 · Wells Fargo Checking

13,862.24

**Total Checking/Savings**

13,862.24

**Total Current Assets**

13,862.24

**Fixed Assets**

15000 · Furniture and Equipment

15100 · Barges

217,401.04

15101 · AeroBall

7,000.00

15102 · Freezer

774.54

15103 · GoPro Camera

651.70

15104 · Pop Up Tents

9,326.48

15105 · Stage

29,778.13

15106 · Printer

1,128.29

**Total 15000 · Furniture and Equipment**

266,060.18

15199 · Accumulated Depreciation

-44,991.00

**Total Fixed Assets**

221,069.18

**TOTAL ASSETS****234,931.42****LIABILITIES & EQUITY****Liabilities****Current Liabilities****Accounts Payable**

20000 · Accounts Payable

22,614.18

**Total Accounts Payable**

22,614.18

**Total Current Liabilities**

22,614.18

**Total Liabilities**

22,614.18

**Equity**

32000 · Unrestricted Net Assets

182,310.21

Net Income

30,007.03

**Total Equity**

212,317.24

**TOTAL LIABILITIES & EQUITY****234,931.42**



# OUTDOOR FESTIVAL LICENSE

## PERSONAL HISTORY

(complete a separate form for each applicant, to include corporate officers and partners)

Name in full: Brendan Timothy Donovan  
First Middle Last

List ALL other names you have been known by: Brendan O'Donovan

Residence address: 820 Oriskany Way 98 Incline Village NV 89450  
Street City State Zip Code

Residence phone: NA Business phone: 323-490-3281

Name of your present business or employer: Self/Tahoe Blue Entertainment

Business address: 820 Oriskany Way 98 Incline Village NV 89450  
Street City State Zip Code

Type of business: Entertainment Position: Owner

How long engaged in this business: 15+ years

Date of birth: 10/11/1967

List cities in which you have lived during the last ten years:

Dates From and To	City	State
<u>Incline Village</u>	<u>2002 Present</u>	<u>NV</u>

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect information could result in the denial of the license. The filing of the application does not authorize the conducting of any event for which a license is required, and any carrying on of such event before a license is issued may also be grounds for denial of a license.

Brendan T. Donovan  
Printed name of applicant

Brendan T. Donovan  
Signature of applicant

1/10/17  
Date

OUTDOOR FESTIVAL LICENSE  
PERSONAL HISTORY

(complete a separate form for each applicant, to include corporate officers and partners)

Name in full: David K. Colarchik  
First Middle Last

List ALL other names you have been known by: \_\_\_\_\_

Residence address: 1072 Oxen Rd Incline Village NV 89451  
Street City State Zip Code

Residence phone: (775) 832-4026 Business phone: 775 832-6522

Name of your present business or employer: Supreme Landings

Business address: 264 Village Blvd #28 IV NV 89451  
Street City State Zip Code

Type of business: Montgare Position: Branch Mgr

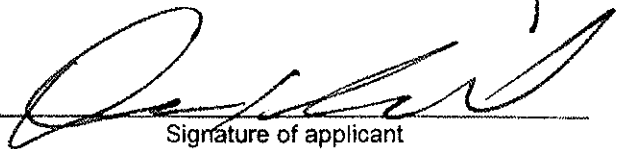
How long engaged in this business: 1 yr

Date of birth: 5/18/65

List cities in which you have lived during the last ten years:  
Dates From and To City State  
2006 - Current IV. NV

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect information could result in the denial of the license. The filing of the application does not authorize the conducting of any event for which a license is required, and any carrying on of such event before a license is issued may also be grounds for denial of a license.

David K. Colarchik  
Printed name of applicant

  
Signature of applicant

1/10/07  
Date

**OUTDOOR FESTIVAL LICENSE  
CONTRIBUTORS OR INVESTORS LIST**

(List the names and addresses of any person contributing, investing or having an expected financial interest greater than \$500 in producing the event)  
(attach additional sheets if needed)

Name	Address
Red, white and Tahoe Blue is an all Volunteer Board. There are no parties invested in RWTB for financial gain.	

**ANCILLARY SERVICES OR ACTIVITIES LIST**

(List the names and addresses of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the event)  
(attach additional sheets if needed)

Name	Address
N/A	

**OUTDOOR FESTIVAL LICENSE  
RELEASE OF CLAIMS**

(complete a separate form for each applicant, to include corporate officers and partners)

The undersigned has filed with Washoe County Business License an application for outdoor festival license. In consideration of the assurance by the Washoe County Board of County Commissioners that no vote on said application will be taken except after a deliberate, intensive and thorough investigation of the undersigned, including but not limited to a criminal history inquiry, associates and finances, the undersigned does for himself, his heirs, executors, administrators, successors and assigns, hereby release, remise and forever discharge the County of Washoe, Washoe County Board of County Commissioners, Washoe County Sheriff's Office, and Washoe County Business License from any and all manner of actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, which the undersigned ever had, now has or may have, or claim to have against any or all of said entities or individuals arising out of or by reason of the processing or investigation of or other action relating to the undersigned application.

**AUTHORIZATION TO RELEASE INFORMATION**

As an applicant for an outdoor festival license with Washoe County Business License, I am required to furnish information for use in determining my qualifications. In this connection, I authorize release of any and all information of a confidential or privileged nature.

I hereby release you, your organization and others from liability or damage, which may result from furnishing the information requested. This release will expire 180 days after the date signed.

I, the undersigned, having read this release and authorization and understanding all its terms, execute the release and authorization voluntarily and with full knowledge of its significance.

IN WITNESS WHEREOF, I have executed this release/authorization at Inche Valley on the 17<sup>th</sup> day of Jan, 20 17.

Brendan Donovan  
Printed name of applicant

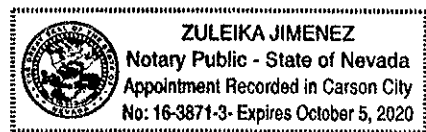
[Signature]  
Signature of applicant

State of Nevada  
County of Washoe

Subscribed and sworn to before me this 17<sup>th</sup> day of January, 20 17  
By: Brendan T. Donovan

[Signature]  
Notary Public in and for said county and state

My commission expires: 10/05/2020



**OUTDOOR FESTIVAL LICENSE  
INSURANCE, HOLD HARMLESS AND INDEMNIFICATION REQUIREMENTS**

Pursuant to Washoe County Code section 25.303, any applicant for a Washoe County outdoor festival license must ensure the following requirements are met to the satisfaction of the Washoe County Risk Management Division before the outdoor business license may be issued.

**INDEMNIFICATION & HOLD HARMLESS**

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless the COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY.

APPLICANT further agrees to defend the COUNTY and assume all costs, expenses and liabilities of any nature to which the COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of the APPLICANT or its agents concerning the event.

**INSURANCE REQUIREMENTS**

The COUNTY requires that the APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by the APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by the APPLICANT.

APPLICANT shall maintain coverage and limits no less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be increased to equal twice the required occurrence limit, to apply separately to this event.

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division prior to the event. The COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self-insured retention and prior to issuing the license. The COUNTY Risk Manager prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide the COUNTY with a certificate of insurance that identifies the COUNTY, its officers, agents, employees and volunteers as additional insured's.

**NOTE: A certificate of insurance complying with the provisions stated above is not required with the outdoor festival license application, but must be furnished prior to the issuance of the license.**

I hereby agree to the all of the provisions stated above:

Red, White and Tahoe Blue      July 1-4 2017  
Name of Event      Date(s) of Event

Brendan Donovan      Brendan Donovan  
Applicant's name (printed)      Applicant's signature

Date: 1/3/17

**OUTDOOR FESTIVAL LICENSE**

Memorandum for:

Office of the Washoe County Clerk  
1001 East 9<sup>th</sup> St. Bldg A – 1<sup>st</sup> Floor  
Reno, Nevada

Subject: Waiver and Consent to Extend Mandated Public Hearing Date before the Washoe County Commission for Outdoor Festival License Application

Nevada Revised Statutes (NRS) 244.3544 and Washoe County Code (WCC) section 25.277 require the County Clerk to set a public hearing date before the Washoe County Board of County Commissioners for an outdoor festival license application no later than 30 days after the application is deemed complete and application fees are received. These two regulations also require that specific County agencies review the application and provide written reports to the Board of County Commissioners, to include recommendations on the license and conditions if appropriate.

The mandated review by County agencies on the license application is of utmost importance to both Washoe County and the applicant, to ensure that the festival is conducted in a manner that protects public health, safety and welfare. To this end, the undersigned license applicant agrees to waive the 30 day public hearing time limit imposed by NRS 244.3544 and WCC section 25.277.

As the undersigned license applicant, I agree to extend the required Board of County Commissioners public hearing date to occur no more than 90 days after the application is deemed complete and application fees are received, and no less than 15 days prior to the date when the outdoor festival is proposed to commence.

Attest:

License Applicant

Brendan Donovan  
Signature

1/3/17  
Date

Brendan Donovan  
Printed Name

Red white and Tahoe Blue  
Representing

**OUTDOOR FESTIVAL LICENSE  
(Outdoor Festivals)  
WASHOE COUNTY CODE CHAPTERS 25 & 110**

**EXTRACT FROM WASHOE COUNTY CODE CHAPTER 25**

25.013 Definitions. (extract, definitions for Outdoor Festivals only)

14. "Outdoor festival" means an assembly of more than 100 and less than 1000 persons on any 1 day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

15. "Outdoor festival" means an assembly of 1,000 or more persons on any 1 day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

25.263 Definitions. As used in sections 25.263 to 25.305, inclusive:

1. The terms "outdoor festival" and "outdoor festival" have the meanings ascribed to them in section 25.013.

2. "Carnival" means a traveling business providing commercial entertainment consisting of sideshows, concessions, rides, games of chance, and other amusements. When held outdoors, a carnival is a type of outdoor festival or outdoor festival.

3. "Circus" means a traveling business providing commercial performances by acrobats, trained animals, clowns, jugglers, and others within a tent or arena. When held outdoors or in a tent, a circus is a type of outdoor festival or outdoor festival.

4. "Tent show" means a traveling business providing music, lectures, or entertainment in a tent, and is a type of outdoor festival or outdoor festival.

[§4, Ord. No. 1099; A. Ord. No. 1138]

25.265 License required for certain outdoor events. In addition to complying with the general provisions of this chapter, a person must secure a license in accordance with sections 25.263 to 25.305, inclusive, to operate or conduct:

1. An outdoor festival including, without limitation, an outdoor circus, carnival, or other outdoor entertainment event for 1000 or more persons on any one (1) day of the event for which an outdoor festival license is required pursuant to sections 110.310.15 and 110.310.20 inclusive.

2. An outdoor festival. The license is in addition to any administrative permit granted pursuant to section 110.310.15.

[§5, Ord. No. 1099; A. Ord. Nos. 1138, 1260]

25.267 License valid for one event only. A license issued under sections 25.263 to 25.305 is valid only for the event authorized and not for any other event.

[§6, Ord. No. 1099]

25.269 Applicability. A person must secure a license under section 25.283 to conduct or operate any outdoor event listed in section 25.265 proposed to take place on public or private lands in the unincorporated area of Washoe County, except for lands managed by the Washoe County Parks Department and state, trust, tribal, and federal lands.

[§7, Ord. No. 1099]

25.271 Unlawful acts. It is unlawful for any licensee, employee, agent or person associated with a licensee to:

1. Unless authorized to do so by Washoe County, conduct, operate, participate in, or provide supplies or services to an event for which a license is required under section 25.265 for which a license has not been issued, or to continue to conduct, operate, participate in, or provide supplies or services to such an event for which a license has been suspended or revoked.
  2. Except for advance ticket sales by mail or similar means, to sell tickets or admit persons to an event for which a license is required under section 25.265 for which a license has not been issued, or to continue to sell tickets or admit persons to such an event for which a license has been suspended or revoked.
  3. Operate, conduct, or carry on an event for which a license is required under section 25.265 in such a manner as to create a nuisance.
  4. Allow any person on the premises of an event for which a license has been issued under section 25.283 to cause or create a disturbance in, around or near any place of the event by offensive or disorderly conduct.
  5. Knowingly allow any person to sell, consume or be in possession of intoxicating liquor while in a place of an event for which a license has been issued under section 25.283, except where such sale, consumption or possession is expressly authorized under chapters 25 and 30 and the laws of the State of Nevada.
  6. Knowingly allow any person in, around, or near an event for which a license has been issued under section 25.283 to use, sell, or be in possession of any controlled substance or dangerous drug.
- [§8, Ord. No. 1099]

25.272 Outdoor festivals; license required; application; fees; approval or denial; revocation; unlawful acts.

1. The provisions of this section and the provisions of sections 25.010 to 25.445, inclusive, apply to an application for a license to hold an outdoor festival.
  2. No outdoor festival shall be held or conducted unless the sponsor has first obtained a business license pursuant to this section. An outdoor festival with more than 300 and less than 1000 persons on any one (1) day of the event shall also obtain an administrative permit pursuant to section 110.310.20.
  3. Application for a license to conduct an outdoor festival shall be made to the license division on forms designated by the license division and shall be accompanied by a nonrefundable application fee of \$50 and any other business license fees as set forth in this chapter, which may be refunded in accordance with this chapter if the application is denied or withdrawn. The application shall require the same information required under section 25.273. For those events requiring an administrative permit pursuant to section 2, the license application shall suffice for the administrative permit application and no additional fees are required for filing the administrative permit application.
  4. The director of community development or the board of adjustment shall approve or deny the application. Grounds for denial are the same as those set forth in section 25.281 and notice thereof shall be made in accordance with section 25.279. Approval may include the imposition by the license division of any condition set forth in sections 25.289 to 25.305, inclusive.
  5. The license may be suspended or revoked in the manner provided in section 25.287.
  6. The acts declared unlawful in section 25.271 shall also be unlawful if done during or in conjunction with an outdoor festival.
- [§165, Ord. No. 1138]

25.273 Application and fee.

1. An application to conduct an event for which a license is required under section 25.265 must be made in writing to the license division on forms provided by the division. The license division must receive a complete application at least 90 days prior to commencement of the event. No application shall be processed until the application is deemed complete by the license division. Except as provided in subsection 4, the license application must be accompanied by:
  - (a) A nonrefundable application fee of \$1,000 for a license required pursuant to subsection 1 of section 25.265, and



(b) Any business license fees as set forth in this chapter, which may be refunded in accordance with this chapter if the application is denied or withdrawn.

2. The application shall contain:

(a) The name, age, residence and mailing address of the person making the application. If the applicant is a partnership, the application must include the names and addresses of the partners, and the partners must join in the application as individual licensees. If the applicant is a corporation, the application must include a certified copy of the articles of incorporation and the names and addresses of the president, vice president, secretary and treasurer thereof, and these officers must join in the application as individual licensees.

(b) A statement of the nature and purpose of the proposed event.

(c) The address and assessor's parcel number or numbers of the place where the proposed event is to be conducted, operated, or carried on. The application must include proof of ownership of the place where the event is to be conducted or a statement signed by the owner indicating his consent for the site to be used for the proposed event.

(d) The date or dates and the hours during which the event is to be conducted.

(e) An estimate of the number of customers, spectators, participants and other persons expected to attend the event for each day it is conducted.

(f) The names and addresses of anyone contributing, investing or having an expected financial interest greater than \$500 in producing the event.

(g) The name and address of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the festival.

(h) If other than the applicant, the name of a designated event representative who must be on the site of the event during the course of the event and who has authority to bind the applicant.

(i) An event plan in accordance with section 25.275.

(j) A statement covering the history of all similar events conducted, operated, or promoted by the applicant in any location including, at a minimum, event names, types, dates, locations, and permits issued.

3. After the application is submitted with required fees and deemed complete by the license division, the license division must:

(a) Transmit one copy of the application and a copy of the receipt for the application fee to the county clerk; and

(b) Promptly give notice of the application to the sheriff, the district health officer, and other local, regional, state, and federal officers as appropriate, with a request for written recommendations related to their official functions as to the granting of a license and the conditions thereof. The license division may establish a deadline by which recommendations must be received.

4. Upon written application from any executive officer of any local post or unit of any national organization of ex-servicemen, acting in his official capacity, a license shall be issued without charge for a tent show or circus for not to exceed 2 weeks in any calendar year, if the local post or unit is to participate in such show or the proceeds thereof.

[§9, Ord. No. 1099; A. Ord. No. 1138]

**25.275 Event plans.** Each application submitted under section 25.273 must include fifteen copies of an event plan which must include:

1. A detailed explanation of the applicant's plans to provide security, fire protection, water supply, water facilities, sanitation facilities, medical facilities, medical services, vehicle parking, vehicle access, traffic control and, if the event will operate after dark or if persons will remain overnight, illumination and camping facilities.

2. Provisions and a cost estimate for cleaning up the premises and removing rubbish after the event.

3. A site plan showing the arrangement of all facilities, including those for egress, ingress, parking, and camping.

[§10, Ord. No. 1099]

25.276 Investigation.

1. Upon receiving the notice of the application as provided for in subsection 3(b) of section 25.273, the sheriff shall conduct a criminal history background check of the applicants in accordance with section 25.023 to determine whether cause for denial exists. The reasonable costs of the investigation shall be the responsibility of the applicant and shall be paid to the sheriff in advance.

2. The sheriff shall also conduct an investigation of the history of similar events operated, conducted, or promoted by the applicant to determine the truthfulness of the facts submitted by the applicant and to determine whether those events would have met the standards for outdoor festivals set forth in sections 25.263 to 25.305, inclusive.

3. For a second or subsequent application by an applicant, and provided that the applicant, owner, officer and/or director have not changed, the license division or the sheriff may waive the requirements of subsection 2 of this section and modify the requirements of subsection 1 of this section as follows:

(a) At the discretion of the Sheriff, a criminal history records check need not be processed in accordance with section 25.023, but the Sheriff shall review local police records including, without limitation, warrants and warrants to determine whether cause for denial exists.

[§168, Ord. No. 1138; A. Ord. No. 1383]

25.277 Review procedures: Events for 1,000 or more persons. After an application for an event listed in subsection 1 of section 25.265 is submitted with required fees and deemed complete by the license division:

1. The license division must consult with the county clerk and set the application for public hearing at a regular meeting of the board to occur not more than 30 days after the application is deemed complete.

2. At least 10 days in advance of the hearing, the license division must give notice of the public hearing to the applicant and to affected property owners in the manner set forth in section 110.810.25 for special use permits.

3. Based upon the testimony of witnesses, the evidence presented at the hearing, and the report of the license division, the board must approve the issuance of a license with conditions or deny the application. The board may continue a decision on the application to its next regularly scheduled meeting.

4. If the board denies the application, the license division shall mail written notice of denial to the applicant within 5 working days of the denial. The notice must include a statement of the reasons the application was denied.

[§11, Ord. No. 1099; A. Ord. No. 1138]

25.279 Review procedures: Events for more than 100 but less than 1,000 persons. After an application for an event listed in subsection 2 of section 25.265 is submitted with required fees and deemed complete by the license division, the license division must review the application, following substantially the same procedures set forth in sections 110.808.30 to 110.808.45, inclusive, for administrative permits. The director of community development or, where applicable, the board of adjustment must approve the issuance of a license with conditions or deny the application.

[§12, Ord. No. 1099; A. Ord. No. 1138]

25.281 Grounds for denial. The board, the board of adjustment or the director of community development may deny issuance of a license for any of the following reasons:

1. The proposed event will be conducted in a manner or location not meeting the health, zoning, fire, building or safety standards established by Washoe County or state law.

2. The applicant has knowingly made a false, misleading, or fraudulent statement of material fact in the application for a license or in any other document required pursuant to sections 25.263 to 25.305, inclusive.

3. The applicant or any person connected or associated with the applicant as partner, director, officer, associate or manager, or having a financial interest as described in subsection 2(f) of section 25.273 has previously conducted or been interested in the type of event for which a license is being applied for which resulted in the creation of a public or private nuisance.

4. The applicant or any person associated with the applicant as a partner, director, or officer has been convicted within the past ten (10) years of any of the following crimes:

(a) Involving the presentation, exhibition or performance of an obscene production, motion picture or place, or of selling obscene matter;

(b) Involving lewd conduct;

(c) Involving the use of force and violence upon the person of another;

(d) Involving misconduct with children; or

(e) Involving illegal use of controlled substances or dangerous drugs.

5. The applicant or any person associated with the applicant as a partner, director, or officer has a history of conducting similar events that would not meet the standards established in sections 25.263 to 25.305, inclusive.

[§13, Ord. No. 1099; A. Ord. No. 1138]

25.283 Issuance of license, posting, fee.

1. To make a determination that the conditions of license approval have been met, the license division must receive from the applicant proof of compliance with each condition imposed under section 25.277 or 25.279. Such proof must:

(a) Include executed contracts or agreements with all providers of required services and facilities, or other evidence approved by the director of community development;

(b) Where the sheriff, district health officer, director of community development, fire chief, or other officer has determined the condition, include the written approval or acknowledgement of that person; and

(c) Be received by the license division at least 5 working days prior to commencement of the event.

2. Upon a determination by the license division that the conditions of license approval have been met, and that all applicable fees and deposits have been paid, the license division must issue a license specifying the name and address of the licensee, the kind of festival licensed, and the dates and hours for which operation is authorized. The licensee must post the license in a conspicuous place upon the premises where the event is conducted.

3. The board hereby delegates to the director of community development the authority to determine whether an applicant has met the conditions of license approval. The applicant or his agent may appeal a decision of the director under this subsection in substantially the same manner as set forth in section 110.808.45 for administrative permits.

[§14, Ord. No. 1099]

25.285 Revocation of license: Cause. The board may revoke or further condition any license issued pursuant to section 25.283 when any of the following causes exists:

1. The licensee fails to pay to the license division any of the fees or deposits required under sections 25.263 to 25.305, inclusive.

2. The licensee, his employee or agent fails to fulfill any of the conditions of approval or to maintain required facilities pursuant to sections 25.263 to 25.305, inclusive, or to comply with any provision of any contract for police protection or other services.

3. The licensee allows the event to be conducted in a manner that violates any law or regulation established by Washoe County or the State of Nevada.

4. The licensee allows the festival to be conducted in a disorderly manner or knowingly allows any person to remain on the premises of the event while under the influence of intoxicating liquor or any controlled substance or dangerous drug.

5. The licensee, his employee or agent is convicted of any of the offenses enumerated under subsection 4 of section 25.281.

6. The licensee fails to provide the required number of facilities or personnel by reason of admitting persons in excess of the number estimated in the application.

[§15, Ord. No. 1099]

25.287 Suspension and revocation of outdoor festival or outdoor festival license: Procedures.

1. Whenever the continued operation of the event constitutes an imminent threat to the public health or safety, a license issued under section 25.283 is subject to immediate suspension by the license division, sheriff, chief of the responsible fire protection agency, or district health officer as set forth in this section.

A license issued under section 25.283 is also subject to immediate suspension by the license division or sheriff when any of the causes listed in section 25.285 exist.

2. Any person may file with the license division, sheriff, chief of the responsible fire protection agency, or district health officer a petition for suspension or revocation of the license of any licensee.

3. Whether initiated by petition or otherwise, the procedures for suspension and revocation shall be those set forth in sections 25.0380 through 25.0387, inclusive, except as follows:

(a) The causes for revocation are set forth in 25.285; and

(b) The license division may modify the time schedules set forth in subsections 4 and 6 of section 25.0381 if the event is scheduled to commence before the hearing would be held, or request a special hearing pursuant to NRS 244.090 if the event has not commenced and reasonable notice is possible.

[§16, Ord. No. 1099; A. Ord. No. 1138, 1336]

25.289 Licensing conditions: Generally.

1. For an event for which a license is required under section 25.265, the board, the board of zoning adjustment, or the director of community development must establish conditions that must be met prior to the issuance of a license.

2. Conditions imposed under subsection 1 of this section shall be imposed pursuant to Washoe County's general police power as necessary under all the circumstances for the protection of the health, welfare, safety and property of local residents and persons attending festivals in the county, and may include, without limitation, the conditions specified in sections 25.291 to 25.305, inclusive.

3. The licensee must meet conditions imposed under this section at the licensee's expense.

[§17, Ord. No. 1099; A. Ord. No. 1138]

25.291 Licensing conditions: Police protection. A licensee must employ sheriff's deputies or other police protection, to include private security firms or agencies, as necessary for the public health, safety, and welfare. The sheriff shall determine the numbers and types of officers or security personnel necessary to preserve order and protect persons and property in and around the place of the festival.

[§18, Ord. No. 1099]

25.293 Licensing conditions: Food, water, sanitation, garbage disposal, and medical services.

1. A licensee must provide on the premises of the festival as necessary for the public health, safety, and welfare:

(a) An ample supply of potable water for drinking and sanitation purposes;

(b) A minimum supply of water meeting federal government standards;

(c) Except as provided in subsection 3 of this section, flush-type water closets, lavatories and drinking facilities, and related sewage and drainage systems;

(d) Food concessions or facilities to feed adequately the number of persons expected to attend, considering the event's location, expected attendance, access to and capacity of existing facilities, and distance from public eating places or like establishments;

(e) Sanitation facilities for the sole use of employees of the food concessions or operations;

(f) Trash receptacles;

(g) Removal of trash and refuse;

(h) Emergency medical treatment facilities; doctors, nurses, and other aides needed to staff such facilities; and medical supplies, drugs, ambulances and other equipment, considering the expected attendance, expected ages of attendees, duration of planned events, possibility of exposure to inclement weather and outdoor elements, and availability of other facilities; and

(i) Traffic lanes and other adequate space designated and kept open for access and travel of ambulances, helicopters, and other emergency vehicles to transport patients or staff to appropriate treatment facilities.

2. The district health officer shall determine the types, amounts, numbers, locations, and required quality of supplies, facilities, and services required under subsection 1 of this section.

3. Where flush-type water closets cannot be made available for the persons in attendance, the district health officer may allow the use of portable chemical toilets, which shall be emptied and recharged as necessary pursuant to procedures established by the district health officer. [§19, Ord. No. 1099]

25.295 Licensing conditions: Access, traffic, parking, camping, and illumination.

1. A licensee must provide on the premises of the festival as necessary to protect the public health, safety, and welfare:
  - (a) Adequate parking space for persons attending by motor vehicle;
  - (b) Adequate ingress and egress to festival premises and parking areas, including necessary roads, driveways, and entranceways to insure the orderly flow of traffic into the premises from a road that is part of or connects with a state or county highway;
  - (c) An adequate access way for fire equipment, ambulances, and other emergency vehicles;
  - (d) Traffic guards under the employ of the licensee to insure orderly traffic movement and relieve traffic congestion in the vicinity of the event;
  - (e) Camping facilities and overnight areas, if necessary, that meet all applicable county and state requirements; and
  - (f) Electric illumination of occupied areas, if a licensee will conduct an event after dark or allow persons to remain on the premises after dark.
2. For the purposes of this section, "adequate parking space for persons attending by motor vehicle" means a separate parking space for every two persons expected to attend by motor vehicle, individually and clearly marked, and not less than 12 feet wide and 20 feet long.
3. The director of community development shall consult with the director of public works and the county building officer, and shall determine the necessary parking, ingress, egress, access, traffic, camping, overnight, and illumination facilities and services required under subsection 1 of this section.  
[§20, Ord. No. 1099]

25.297 Licensing conditions: Hours of operation. A license issued under section 25.283 must include as a condition the dates and hours of event operation approved by the board, the board of adjustment, or the director of community development.  
[§21, Ord. No. 1099]

25.299 Licensing conditions: Fire protection.

1. A licensee must provide adequate fire protection, first aid equipment, and fire extinguishing equipment to protect the public health, safety, and welfare. If the event is to be conducted in a hazardous area as determined by the chief or chiefs of the responsible fire protection agency or agencies, considering all relevant factors, including without limitation the event location and nature, the nature of the surrounding area, and probable weather conditions, a licensee must employ fire guards and must remove flammable vegetation and other fire hazards.
  2. The chief or chiefs of the responsible fire protection agency or agencies:
    - (a) Shall determine the necessary numbers and types of equipment and personnel required under subsection 1 of this section;
    - (b) May determine that an event is proposed in a hazardous fire area;
    - (c) Shall approve the suitability of fire guards required to be employed by the licensee; and
    - (d) Shall determine the manner and quantity of flammable vegetation and other fire hazards that must be removed.
- [§22, Ord. No. 1099]

25.301 Licensing conditions: Financial ability to meet conditions. A licensee must provide proof of the financial ability of the applicants to meet the conditions of the license.  
[§23, Ord. No. 1099]

25.303 Licensing conditions: Indemnification and insurance.

1. A licensee must indemnify, hold harmless, and defend the county, its agents, officers, servants and employees and the board, and any other public agencies involved, and their agents, officers, servants and employees, from and against any and all losses, injuries, or damages of any nature whatsoever arising out of, or in any way connected with such event, except such losses, injuries, or damages arising out of the sole negligence of the county or any other public agency involved.

2. A licensee must purchase and provide evidence of insurance coverage in an amount based on the liability exposure or potential losses created by the event.

3. The county risk manager shall determine the form, amount and type of evidence of insurance coverage required under subsection 2 of this section.

[§24, Ord. No. 1099]

25.305 Licensing conditions: Performance security.

1. A licensee must post a performance security in the form of surety bond, letter of credit, certificate of deposit, cash bond in favor of the county, or other instrument approved by the district attorney. The amount of the security shall be adequate to cover the costs of fulfilling specified conditions of license approval including, without limitation, the costs of removing debris, trash or other waste from, in and around the premises of the event.

2. As soon as practicable after completion of the event for which a license is issued under section 25.283, the license division shall inspect the event site and determine whether conditions of approval for which the licensee posted a performance security have been fulfilled.

3. If the license division determines that the conditions of license approval for which the licensee posted a performance security have been fulfilled, the division must promptly cause the release of the security. If the license division determines that the conditions of approval for which the licensee posted a performance security have not been fulfilled, the license division shall recommend to the district attorney that the security be forfeited and used to achieve compliance.

4. The license division shall determine the type and amount of performance security required under subsection 1 of this section.

[§25, Ord. No. 1099; A Ord. No. 1275]

## EXTRACT FROM WASHOE COUNTY CODE CHAPTER 110

**Section 110.310.15 Allowed Temporary Uses and Structures.** Temporary uses and structures shall be subject to all the regulations as would be applied to a permanent principal or accessory use located in the same regulatory zone, except as otherwise provided by the regulations of this article. The following temporary uses and structures shall be allowed as specified by the provisions of this section and Chapter 25 of the Washoe County Code. The duration and frequency of temporary uses is established in this section and Chapter 25 of Washoe County Code. The Director of Community Development may impose additional restrictions on the frequency and duration of a temporary use.

(a) through (c) omitted

(d) **Circuses, Carnivals and Other Outdoor Entertainment Events.** Excluding activities and events occurring in a permanent entertainment facility, the temporary provision of games, eating and drinking facilities, live entertainment, animal exhibitions, or other similar activities in a tent or other temporary structure. Section 110.310.20, Circuses, Carnivals or Other Outdoor Entertainment Events, provides additional regulations.

(e) through (o) omitted

**Section 110.310.20 Circuses, Carnivals or Other Outdoor Entertainment Events.** A circus, carnival or other outdoor entertainment event may be permitted in all regulatory zones for a period not to exceed ten (10) days. Adequate parking and restroom facilities shall be provided for the expected attendance. An event that will have a combination of between three hundred (300) and nine hundred ninety-nine (999) participants and spectators on any one (1) day of the event shall obtain an administrative permit prior to the event. An administrative permit or outdoor festival license shall not be required for events held at or in facilities designed for such events. These facilities include auditoriums, convention facilities, stadiums and parks, but does not extend to ancillary support areas, such as parking lots, if the event is to be held on or in those ancillary support facilities. An event that will have a combination of more than one thousand (1,000) participants and spectators on any one (1) day of the event shall obtain an outdoor festival license as specified in Chapter 25 of the Washoe County Code, instead of an administrative permit.

## Detailed Explanation For:

### **Traffic**

Please See Attached Traffic Plan developed by Traffic Works. This plan was put into effect for 2016 with great success. Always welcome suggestions from law enforcement on how to improve.

### **Security**

Primary Security concerns are the securing of all equipment and Fireworks related items while maintaining enough of a presence to discourage unlawful or unsafe behavior. RWTB works with a variety of vendors and sources to accomplish this task.

### **Fire Protection**

RWTB will continue to work closely with North Lake Tahoe Fire Department District and Law Enforcement Agencies including obtaining a special activity permit for each of the individual events; Each Application to include site plan, drawing, installation instructions for all fences, bleachers, stages and tents. All Tents over 400 sq. ft. must meet NFPA 701 flame rating and any tent used in cooking area must meet NFPA 701 flame rating. Site traffic plans met Washoe County's request in 2016 to be prepared by a certified traffic engineer and the plan will be in use again.

That the RWTB have NLTFPD handle all EMS Requirements set by Washoe County Mass Gathering Guidelines.

That an inspection of each event be conducted by NLTFPD to verify that RWTB has met all of the requirements of the NLTFPD special use permit, Washoe County Outdoor Festival Permit, Building and safety requirements, Washoe County Mass gathering guidelines as well as Nevada state mass gathering guidelines.

That the Fireworks barge be placed at least 1500 feet offshore or further, if determined by coastguard and NLTFPD due to weather conditions or water level. Launching any fireworks off of barge prior to NLTFPD approval will result in a fine of \$1000 per shell Launched.

The Traffic plan prepared by Loren Chilson at Traffic Works LLC Designated emergency evacuation routes and allowed for evacuation of any injured parties. This plan will be in operation again for this year and may be modified as NLTFPD sees fit.

The red White and Tahoe Blue Board of Directors are committed to providing a safe and fun event for all participants and volunteers with an emphasis on patriotism, veterans, local non-profits, local businesses and families that live and work in our communities. We shall endeavor to work with all agencies involved to this end.

## **Water, Power Supply and Facilities**

Part of the Festival's need and Use of Sanitation facilities are being provided through an MOU with Incline Village General Improvement District. However, Freshwater hosing and power cords have been acquired by RWTB for use on Village Green for the Community Fair. In Addition, RWTB Rents a Generator of the size and rating necessary to supply power to all food vendors and will work with NLTFPD to ensure that its positioning and preparation for said generator meet all safety requirements. PORT-O-POTTYS and Hand washing stations are being rented by United Site Services in quantities necessary to meet anticipated attendance for all events.

Existing facilities at Aspen Grove and Village Green provide ADA Handicapped accessible toilets with 2 full lavatories at Aspen Grove (4 Toilet Stalls), 2 full lavatories at village Green (men's and women's each with 4 stalls) and 2 full mens and womens lavatories at incline beach'ski beach (12 Stalls). IN addition to these built-in facilities RWTB will be providing 12 portable toilets and 4 hand washing stations based off of the minimum anticipated attendance fo 1500 at any one event. 1 of said toilets will be placed on the barge for fireworks crew. 2 full male lavatories- 400 capacity, 4 full female lavatories- 800 capacity, 2 male portable toilets-150 capacity, 8 female portable toilets-320 capacity, 2 ADA portable toilets-120 capacity= 1640 TOTAL Capacity.

RWTB will provide distribution boxes and backup generators to meet all power needs.

## **Medical Facilities and Services**

Each year the NLTFPD, Washoe County Sheriffs office and CERT (community Emergency Response Team) have ensured our events are sufficiently covered for fire safety, emergency medical services (EMS) and rescue Services. We have incorporated suggestions from multiple agencies in the effective execution of the plan to provide a safe and positive event for the community. We will again look to Incline Village Hospital to provide a mobile first aid station at RWTB's Headquarters on Village Green. As noted above an emergency evacuation route and access area is designated in our attached traffic plan.



## **Vehicle Parking and Access**

While many participants and spectators walk or ride bikes during that weekend to stay off of the roads, we have seen the impact of the increased traffic during the years. It is an important distinction that we are not the only fireworks celebration in North Tahoe and the area has attracted greater traffic before RWTB's existence and would continue to impact services and parking if RWTB was not in existence. 0 dollars were spent last year marketing North Lake Tahoe out of Market for this particular event. Not only did RWTB not add to the already congested area but worked closely with planners and emergency services to help ease the burden and promote a better traffic flow. It was noted by many locals that with the addition of free activities on the village green and pulling all events off of the beach (except vets and para-rescue) that we were able to achieve a less congested beach and greater flow for the town. All traffic and parking areas are monitored by the Washoe county sheriff's office, Incline Village General Improvement District (IVGID) and the Community Emergency Response Team (CERT). Prior to the festival, the team hosts safety coordination meetings to ensure a safe and enjoyable experience for all. IN 2016 RWTB and IVGID worked with a certified Traffic engineer to show how the festival plans to deal with the traffic control, parking and access routes and to provide a more comprehensive plan for future years to come. Please see attached Traffic Plan.

## **Communication System**

RWTB will again be renting and utilizing a comprehensive communication system to solve issues from previous year and increase communication between all RWTB Chairs, Volunteer coordinators, government entities and emergency personnel. RWTB will be renting 18 TR400 Motorola 2-way radios with a 5 mile range and 16 separate channels. A central command unit will be located at RWTB Headquarters/EMS tent on the Village Green including 18 backup batteries and a charging station.

## **Illumination**

RWTB Agrees to provide whatever requirements are set forth by the approved traffic and access plan working in conjunction with IVGID and Washoe County requirements in regards to illumination and ingress/egress.

## **Camping**

Camping is not allowed at any event location for Red White and Tahoe Blue

## Schedule of Events

### Saturday, July 1<sup>st</sup>

Flag Raising and Free Breakfast at Firehouse 8-10am. Expected attendance 500  
866 Oriole Way, Incline Village, NV 89451

Kids Bike Parade 10:15-10:30- see parade route

American Heroes Parade 10:30am-12 noon –See Parade Route attachment  
Estimated attendance 1500

Chalk Drawing @Potlatch 12 noon Attendance estimated at 400 930 Tahoe Blvd.  
Suite 401 Incline Village, NV 89451

Ice Cream Eating Contest @Susie Scoops 2pm-4pm Attendance estimated at 50  
869 Tahoe Blvd. Incline Village, NV 89451

ITF's Beer and Brats @Aspen Grove (Ad Partner event not run by RWTB this year)  
Estimated attendance 500 located at 960 Lakeshore Blvd. Incline Village, NV  
89451

Flag Retirement Ceremony @Hyatt Pier with the Boy Scouts. Attendance  
estimated at 250. 967 Lakeshore Blvd.

### Sunday, July 2<sup>nd</sup>

Veterans Lunch and Honor Ceremony @Aspen Grove 12 Noon Attendance  
estimated at 350. Located at aspen Grove 960 Lakeshore Blvd. Incline Village, NV  
89451

Wine and Cheese @ Aspen Grove, 5:30pm Estimated Attendance 500 Located at  
960 Lakeshore Blvd. Incline Village, NV 89451

Tocatta Symphony Concert on Village Green 7:30pm Estimated attendance 1500  
located at 960 Lakeshore Blvd. Incline Village, NV 89451

## **Monday, July 3<sup>rd</sup>**

Free Community Fair on Village Green, 11am-9pm With Food & Beverage, Vendors, Community entertainment and Kids activities. 960 Lakeshore Dr. Incline Village, NV 89451

Marine Band Of San Diego Concert @Village Green @7:30pm

## **Tuesday, July 4<sup>th</sup>**

Veteran's Pancake Breakfast @Aspen Grove. 8am-12 noon estimated 500 attendance.

Veteran's Tribute and Para-Rescue Demonstration. Attendance estimated at 500. 12:45pm-2:30pm Incline Beach/Ski Beach 967 Lakeshore Blvd. Incline Village, NV 89451

Free Community Fair on Village Green, 11am-9pm with Food & Beverage, Vendors, Community Entertainment and Kids Activities 960 Lakeshore Dr. Incline, Village, NV 89451

Rubber Duck Races @Village Green (By The Creek) 3:30pm-4:30pm 960 Lakeshore Dr. Incline Village, NV

Marine Band Of San Diego Headliner @9:30pm Village Green Choreographed to Fireworks

Fireworks Display Incline Beach/Ski Beach/Sand Harbor Beach and viewable from Village green.

## **Cleanup and Rubbish Removal Plan and Cost Estimates**

All Vendors, including Food and Beverage Vendors will obtain and follow the rules and regulations set forth by the Washoe County Health Department. IN Addition the Incline Village General Improvement District annually supply sufficient waste receptacles and staff the removal of said receptacles. Throughout the week and after each event RWTB Volunteers and Board Maintain the removal of waste with a standard to leave each venue in as good or better condition than it was prior to use. RWTB will be contacting local environmental groups to make sure that all areas affected by RWTB are cleaner than before the event. In 2016 a dive team was hired to retrieve all fireworks shells after event. By all accounts they did an excellent job in protecting our lake and their services will be engaged again.

## **Additional Requirements**

Property Ownership/Permission. RWTB will again supply signed permission documents for all areas used and in addition IVGID has developed an ongoing MOU between RWTB and IVGID for use of the main areas of the festival.

Copy of Insurance policy included in this application

Copies of Articles of Incorporation when the festival was founded




Statement of assets and liabilities

Personal history of Executive board Members

Unless otherwise indicated all events are produced solely by Red White and Tahoe Blue Board of Directors. RWTB Board is an all-volunteer committee and receives no funds personally. All donations are made to RWTB and used expressly for what the donor intended. If undesignated, all donations to RWTB go towards the budget set forth by the current board of directors.

# 2017 Red White and Tahoe Blue Event/Services Locations

## LEGEND

-  First Aid/Mc
-  Security Hut
-  Hospital / defibrillators
- A** Ski Beach
- B** Aspen Grov
- C** Village Green
- D** Incline Middle School
- E** Raleys/Poflatch
- G** Incline Hospital
- H** Susey Scoops
- I** Incline high School
- J** Diamond Peak
- K** Sierra Nevada Colleg
- L** Main Fire-



- Hours of operation for First Aid Locations A and C will be from 12 noon-9pm on July 2, 3,4
- Hours for security will be based on the need assessed by all parties

**ARTICLES OF INCORPORATION  
OF  
RED, WHITE AND TAHOE BLUE, INC.**

The undersigned, being the original incorporator(s) herein named, for the purpose of forming a non-profit corporation pursuant to Chapter 82 of the Nevada Revised Statutes, as amended, hereby certifies:

**FIRST: Name:** The name of this corporation shall be RED, WHITE AND TAHOE BLUE, INC. (hereinafter referred to as the "Corporation").

**SECOND: Resident Agent:** The Resident Agent of this corporation is CenterPoint Corporate Services, Inc., whose address as resident agent is 264 Village Boulevard, Suite 201, Incline Village, Nevada 89451.

**THIRD: Purposes and Powers:** The corporation is a non-profit corporation as defined in Chapter 82, Nevada Revised Statutes. The corporation is organized exclusively for charitable, scientific and educational purposes that qualify it as an exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended.

Without limiting the generality of the foregoing, to lease, and, by gift, devise, or purchase, to own and operate real and personal property for such purposes; and to solicit donations and to accept money or other personal property in aid of such purposes and to maintain the same.

The purposes of the corporation are limited to the exempt purposes noted above. These articles do not empower the organizations to engage, other than as an insubstantial part of its activities, in activities which in themselves are not in furtherance of the above-described exempt purposes.

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, directors, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation to officers for services rendered and to make payments and distributions in furtherance of the purposes.

Notwithstanding any other provisions of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended; or (b) by a corporation, contribution to which are deductible under Section 170(b)(2) of the Internal Revenue Code of 1986, as amended.

**FOURTH: Distribution of Assets on Dissolution.** The property of this corporation is irrevocably dedicated to charitable purposes, and no part of its net earnings, except for reasonable compensation to officers, or assets of this corporation shall ever inure to the benefit of any director, officer, shareholder, or member thereof or to the benefit of any private persons. Upon dissolution, any such assets owned by the corporation shall be distributed for one or more exempt purposes, or to the federal government, or to a state or local government, for a public purpose, or shall be distributed by a court to another organization to be used in such manner as in the judgment of the court will accomplish the general purposes for which the dissolved organization was organized.

**FIFTH: Term.** This corporation shall have perpetual existence, if not sooner dissolved pursuant to

law.

**SIXTH: Directors.** The initial Board of Directors of this corporation shall consist of eight (8) directors. Provided that the corporation has at least one (1) director, the number of directors may at any time or times be increased or decreased as provided in the bylaws.

**SEVENTH: Names and Addresses of Directors.** The names and addresses of the initial Board of Directors are as follows:

Name	Address
Tom Bruno	264 Village Boulevard, Suite 201 Incline Village, Nevada 89451
Bea Epstein	264 Village Boulevard, Suite 201 Incline Village, Nevada 89451
Allen Ferris	264 Village Boulevard, Suite 201 Incline Village, Nevada 89451
Ed Gurwitz	264 Village Boulevard, Suite 201 Incline Village, Nevada 89451
Bill Hoffman	264 Village Boulevard, Suite 201 Incline Village, Nevada 89451
Bill Horn	264 Village Boulevard, Suite 201 Incline Village, Nevada 89451
Tom Masterson	264 Village Boulevard, Suite 201 Incline Village, Nevada 89451
Greg McKay	264 Village Boulevard, Suite 201 Incline Village, Nevada 89451

**EIGHTH: Membership.** This Corporation shall be organized on a non-stock basis and shall have no members.

**NINTH: Incorporator.** The original incorporator, who is a resident of the State of Nevada, is as follows:

E. Alan Tins  
P.O. Box 3108  
Incline Village, Nevada 89450

**TENTH: Liability.** A director or officer of the corporation shall not be personally liable to this corporation for damages for breach of fiduciary duty as a director or officer, but this article shall not eliminate

or limit the liability of a director or officer for acts or omissions which involve intentional misconduct, fraud or a knowing violation of NRS 32.135 or an action or proceeding brought pursuant to NRS 32.536 or Chapter 35, Nevada Revised Statutes. Any repeal or modification of these articles by the directors of the corporation shall be prospective only and shall not adversely affect any limitation on the personal liability of a director or officer of the corporation for acts or omissions prior to such repeal or modification.

**ELEVENTH: Indemnification.** Every person who was or is a party to, or is threatened to be made a party to, or is involved in any action, suit or proceeding, whether civil, criminal, administrative or investigative, by reason of the fact that he or a person of whom he is the legal representative, is or was a director or officer of the corporation, or is or was serving at the request of the corporation as a director or officer of another corporation, or as its representative in a partnership, joint venture, trust or other enterprise, shall be indemnified and held harmless to the fullest extent legally permissible under the laws of the State of Nevada from time to time against all expenses, liability and loss (including attorney's fees, judgments, fines and amounts paid or to be paid in settlement) reasonably incurred or suffered by him in connection therewith. Such right of indemnification shall be a contract right which may be enforced in any manner desired by such person. Such right of indemnification shall not be exclusive of any other right which such directors, officers or representatives may have or hereafter acquire, and, without limiting the generality of such statement, they shall be entitled to their respective rights of indemnification under any by-law, agreement, vote of stockholders, provision of law, or otherwise, as well as the rights under this article.

Without limiting the application of the foregoing, the directors may, from time to time with respect to indemnification, to provide at all times the fullest indemnification permitted by the laws of the State of Nevada and may cause the corporation to purchase and maintain insurance on behalf of any person who is or was a director or officer of the corporation, or is or was serving at the request of the corporation as director or officer of another corporation, or as its representative in a partnership, joint venture, trust or other enterprise against any liability asserted against such person and incurred in any such capacity or arising out of such status, whether or not the corporation would have the power to indemnify such person.

The indemnification provided in this article shall continue as to a person who has ceased to be a director, officer, employee or agent and shall inure to the benefit of the heirs, executors, and administrators of such person.

IN WITNESS WHEREOF, I have hereto set my hand this 25 day of October, 2006, hereby declaring and certifying that the facts stated hereinabove are true.

  
Evelyn King, Incorporator





DEAN HELLER  
 Secretary of State  
 208 North Carson Street  
 Carson City, Nevada 89701-4200  
 (775) 684-5708  
 Website: secretary@state.nv.gov

**Nonprofit Articles of Incorporation**  
 (PURSUANT TO NRS 92)

Entity #  
**80816322006-4**  
 Document Number  
**20060707130-96**  
 Date Filed:  
 10/30/2006 9:32:19 AM  
 In the Office of:  
 [Signature]

1. Name of Corporation:	RED, WHITE AND TANOS BLUE, INC. <small>NOTE: If the name of the corporation is not in English, it must be followed by its English translation.</small>
2. Resident Agent Name and Street Address: <small>(Must be a Nevada resident whose residence is in Nevada.)</small>	CENTERPOINT CORPORATE SERVICES, INC. Name: 204 VILLAGE BOULEVARD, SUITE 201 Physical (Street) Address: INCLINE VILLAGE NEVADA 89451 City State Zip Code Additional Mailing Address: City State Zip Code
3. Names, Addresses, Number of Shares of Stock to be Fractions:	The names and addresses of the First Board of Directors/Trustees are as follows: 1. TOM BRUNO Name: 204 VILLAGE BOULEVARD, SUITE 201 Street Address: INCLINE VILLAGE NV 89451 City State Zip Code 2. REA BUSTIN Name: 204 VILLAGE BOULEVARD, SUITE 201 Street Address: INCLINE VILLAGE NV 89451 City State Zip Code 3. ALLEN FERRIS Name: 204 VILLAGE BOULEVARD, SUITE 201 Street Address: INCLINE VILLAGE NV 89451 City State Zip Code 4. ED GOROWITZ Name: 204 VILLAGE BOULEVARD, SUITE 201 Street Address: INCLINE VILLAGE NV 89451 City State Zip Code
4. Purpose:	The Purpose of this Corporation shall be: CHARITABLE, SCIENTIFIC AND EDUCATIONAL PURPOSES.
5. Name, Address and Signature of Incorporator: <small>(The incorporator must be a Nevada resident.)</small>	B. ALAN TRAS Name: [Signature] P.O. BOX 3103 Street Address: INCLINE VILLAGE NV 89450 City State Zip Code
6. Certificate of Appointment of Resident Agent:	I hereby accept appointment as Resident Agent for the above named corporation. Authorized Signature of R.A. or On Behalf of R.A. Company: [Signature] Date: 10/25/06

This form must be accompanied by appropriate fees.

ADDENDUM TO  
ARTICLES OF INCORPORATION OF  
RED, WHITE AND TAHOE BLUE, INC.

3. Additional Directors:

Bill Hoffman	264 Village Boulevard, Suite 201 Incline Village, Nevada 89451
Bill Horn	264 Village Boulevard, Suite 201 Incline Village, Nevada 89451
Tom Mistersich	264 Village Boulevard, Suite 201 Incline Village, Nevada 89451
Greg McKay	264 Village Boulevard, Suite 201 Incline Village, Nevada 89451

STATE OF NEVADA

**BARBARA K. CEGAVSKE**  
Secretary of State



**Commercial Recordings Division**  
202 N. Carson Street  
Carson City, NV 89701-4201  
Telephone (775) 684-5708  
Fax (775) 684-7138

**JEFFERY LANDERFELT**  
Deputy Secretary  
for Commercial Recordings

OFFICE OF THE  
SECRETARY OF STATE

Sandra Scott  
929 SOUTHWOOD BLVD #22  
INCLINE VILLAGE, NV 89451

**Job: C20161024-1670**  
October 24, 2016

**Special Handling Instructions:**

**Charges**

Description	Document Number	Filing Date/Time	Qty	Price	Amount
Cert of Existence (good standing - short form)	20060707130-96	10/30/2006 9:32:19 AM	1	\$50.00	\$50.00
Total					\$50.00

**Payments**

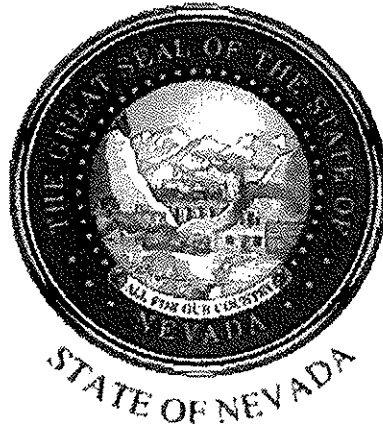
Type	Description	Amount
Credit	985001 4773452594796892104058	\$50.00
Total		\$50.00

**Credit Balance: \$0.00**

**Job Contents:**  
Web Certificate of Good Standing 1  
Short(s):

Sandra Scott  
929 SOUTHWOOD BLVD #22  
INCLINE VILLAGE, NV 89451

# SECRETARY OF STATE

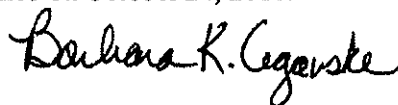


## CERTIFICATE OF EXISTENCE WITH STATUS IN GOOD STANDING

I, BARBARA K. CEGAVSKE, the duly elected and qualified Nevada Secretary of State, do hereby certify that I am, by the laws of said State, the custodian of the records relating to filings by corporations, non-profit corporations, corporation soles, limited-liability companies, limited partnerships, limited-liability partnerships and business trusts pursuant to Title 7 of the Nevada Revised Statutes which are either presently in a status of good standing or were in good standing for a time period subsequent of 1976 and am the proper officer to execute this certificate.

I further certify that the records of the Nevada Secretary of State, at the date of this certificate, evidence, **RED, WHITE AND TAHOE BLUE, INC.**, as a non-profit corporation duly organized under the laws of Nevada and existing under and by virtue of the laws of the State of Nevada since October 30, 2006, and is in good standing in this state.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on October 24, 2016.



BARBARA K. CEGAVSKE  
Secretary of State



Electronic Certificate  
Certificate Number: C20161024-1670  
You may verify this electronic certificate  
online at <http://www.nvsos.gov/>



**\* LARRY - CAN BE REVIEW BY 1/15/16**  
**CERTIFICATE OF LIABILITY INSURANCE**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES DESCRIBED BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S) AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Tahoe Insurance Group LLC 770 Northwood Blvd. #9 Incline Village NV 89451	<b>CONTACT NAME:</b> PHONE: 775-833-9600 FAX: 775-833-6900 E-MAIL: LarryP@Tahoe-Insurance.com ADDRESS:
	<b>INSURER A:</b> Philadelphia Insurance Companies <b>INSURER B:</b> Essex Insurance Company <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b>
<b>INSURED</b> Red White & Tahoe Blue PO Box 3789 Incline Village NV 89450	<b>INSURER F:</b>

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YY)	POLICY EXP. DATE (MM/DD/YY)	LIMITS	
				PER OCCURRENCE	AGGREGATE
<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER  <input type="checkbox"/> AUTOMOBILE LIABILITY  <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS  <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	PHPK1332755	05/07/2015	05/07/2016	EACH OCCURRENCE \$ 2,000,000 DAMAGES TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPOSP AGG \$ 4,000,000	
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in RN) If yes, describe under DESCRIPTION OF OPERATIONS below	PHSD1029782	05/07/2015	05/07/2018	COVERED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$ PER STATUTE <input type="checkbox"/> <input type="checkbox"/> OTHER	
<input type="checkbox"/> A Directors & Officers <input type="checkbox"/> A Hired & Non Owned Auto <input type="checkbox"/> B Vessel Indemnity	PHPK1932755 9CD3402-0	05/07/2015 06/24/2014	05/07/2018 06/24/2015	\$1,000,000 \$1,000,000 Occurrence/Aggregate \$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Certificate Holder to be named additionally Insured

<b>CERTIFICATE HOLDER</b> Washoe County 1001 E 9th Street Reno, NV 89512	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Larry Peyton      05/12/2015
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## Red White and Tahoe Blue Festival Application | 2017

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**Red White and Tahoe Blue is procuring a stamp for 2017 for the Drawings and Specs Prepared by Theta Consulting for the Lighting and Truss Structure. RWTB will be making no changes to the Vendor, Layout or Design Approved Last Year. Please see attached Drawings and specs from 2016.**

Address: 960 LAKESHORE BLVD INCL  
Location:  
Parcel No: 127-010-07

Permit No: 16-1482  
Type: BLD-COM  
Category: IADD

Occupancy:  
Zoning: PR  
Area: I  
Sewer:  
Special Use:  
Variance No:  
M.P.R. No:

Use Code:  
  
Water:  
Census: 437  
# Units: 0  
# Bldgs: 1

Applied: 05/26/2016  
Issued: 06/27/2016  
Status: ISSUED  
Expire: 12/27/2017

OWNER INCLINE VILLAGE GEN IMP DISTRICT  
  
893 SOUTHWOOD BLVD  
INCLINE VILLAGE NV 89451

Phone:

CONTRACTOR

Phone:

License:

CONTACT O'DONOVAN BRENDAN / RED-WHITE AND TAHOE BLUE

Phone: 323-490-3281

Email: neco3578@yahoo.com

Permit Description:

ERECT OVERHEAD TRUSS STRUCTURE FOR LIGHT & SOUND SYSTEM FOR INCLINE VILLAGE  
RED/WHITE/BLUE JULY FEST  
EVENT DATES JULY 1-4, 2016  
NO ELECTRIC - SUPPLIED BY POWER CORD  
DOES NOT INCLUDED STAGE

VALUATION: \$19,872.00

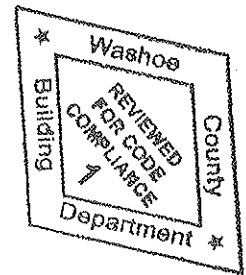
Occupancy	Type	Factor	Sq Feet	Valuation
	Additional Amount...			19,872.00
	Totals...			\$19,872.00*

FEE:	Building Fee:	\$381.54	Calculated Fee:	\$629.54
	Electrical Fee:	\$0.00	Additional Fee:	\$0.00
	Plumbing Fee:	\$0.00		
	Mechanical Fee:	\$0.00	TOTAL FEES:	\$629.54
	Reinspections:	\$0.00		
	Plan Check Fee:	\$248.00	Payments:	\$629.54
	Park Tax Fee:	\$0.00		
	Violation Fee:	\$0.00	BALANCE DUE:	\$0.00
	Renewal Fee:	\$0.00		
	Impact Fee (BLD-COM):	\$0.00	VALIDATED BY:	SR
	Grading Fee:	\$0.00	ISSUED BY:	KP
	Water Resources Fees:	\$0.00		

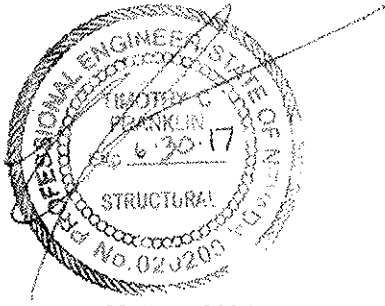
Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the building official. The building official may extend the time for action by the applicant for a period not exceeding 180 days on request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken. No application shall be extended more than once. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.



**Stage Lighting Truss Structure**  
Incline Village, NV



WASHOE COUNTY BUILDING DEPT.  
**FIELD COPY**



29 June 2016

**Theta Project No. LMJ-1607**





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### **Project Description**

A lighting truss structure is to be erected for 4th of July weekend festival in Incline Village, NV. The light structure is to be installed at the down stage edge of the performance stage at 960 Lakeshore Drive, Incline Village, NV 89451. The structure consists of a single 40' span of Tomcat 12" tall by 18" wide aluminum box truss, the truss is supported by two Genie SL-25 manual lifts. The truss then cantilevers an addition 2'-3' past the lift. The truss will trim at approximately 22' from grade and will be guyed in (4) directions with 3/8" iwr wire rope. The guys will be attached to tent stakes. The truss will support (10) lighting fixtures, audio array will be attached to forks of the lift.

### **Conclusions**

The structure as described has adequate strength to support the gravity loads of the truss and rigged components of lights and sound described above and in this report. The structure must be guyed such that the guys are oriented 30 degrees in plan from the up to downstage plane and 30 degrees from vertical to stakes driven into the ground. The stakes should have a maximum inclination of 15 degrees from vertical. The stakes should have a minimum pullout test of **750 lbs**, if this is not achieved additional stakes should be added to create a stake group.

The structure does not have sufficient reserve to withstand code winds of 120 mph (ultimate). Therefore the structure shall be managed based on environmental conditions onsite. A high wind management plan [HWAP] that identifies action to occur at various thresholds has been developed for this structure and is attached as an appendix. The HWAP should be included in the event management plan.

### Dead Loads

Tomcat 12x18 Light Duty Truss	6.2 plf
Lighting Fixtures	15 lbs/ea
PA Arrays	188 lbs/ea

### Wind Loads

#### ASCE 7-10 Basic Wind Pressure Calculation

$\psi := 0.75$	< 6 week installation - Velocity Coefficient per ASCE 37-02 & ASCE 7 Commentary
$k_z := 0.92$	Exposure Coefficients
$k_d := 0.85$	Directionality Coefficients
$k_{zt} := 1.00$	Topographic Coefficients
$V_{10} := \psi \cdot 120$	Basic Wind Speed, Risk Category <b>III</b>
$V_{10} = 90$ mph	Basic Reduced Speed Wind Speed, Risk Category <b>III</b>
$q_{z,10}(k_z, V_1) := 60\% \cdot 0.00256 \cdot V_{10}^2 \cdot k_d \cdot k_z \cdot k_{zt} \cdot \text{psf}$	Wind Pressure Equation, ASCE 7-10
$P_{10} := q_{z,10}(k_z, V_{10}) = 9.73$ psf	Service wind pressure @ 90 mph, ASCE 7-10 analysis
$G_f := 0.85$	Gust Factor

PA and lighting act as sign above ground level

Fixtures

$$B_{vid} := 12 \text{ in}$$

$$s_{vid} := 12 \text{ in}$$

$$h_{vid} := 23 \text{ ft}$$

$$\frac{B_{vid}}{s_{vid}} = 1$$

$$\frac{s_{vid}}{h_{vid}} = 0.04$$

$$P_{vid}(C_f, k_z) := q_{z,10}(k_z, V_{10}) \cdot G_f \cdot C_f$$

$$C_{f,light} := 1.78$$

$$P_{vid}(C_{f,light}, k_z) = 14.72 \text{ psf}$$

Audio array

$$b_{PA} := 2 \text{ ft}$$

$$s_{PA} := 4 \text{ ft}$$

$$h_{PA} := 22 \text{ ft}$$

$$\frac{b_{PA}}{s_{PA}} = 0.5$$

$$\frac{s_{PA}}{h_{PA}} = 0.18$$

$$P_{PA}(C_f, k_z) := q_{z,10}(k_z, V_{10}) \cdot G_f \cdot C_f$$

$$C_{f,PA} := 1.85$$

$$P_{PA}(C_{f,PA}, k_z) = 15.3 \text{ psf}$$

$$P_{PA}(C_{f,PA}, k_z) \cdot b_{PA} \cdot s_{PA} = 122.39 \text{ lbf}$$

Truss/Genie

$$\epsilon_f := 0.35$$

ratio gross/net area

$$\delta_f := \min(0.51 \cdot (\epsilon_f)^2 + 0.57, 1.0) = 0.63$$

shape factor

$$C_{f,square} := \delta_f \cdot (4.0 \cdot \epsilon_f^2 - 5.9 \cdot \epsilon_f + 4.0) = 1.53$$

square cross sections, force coefficient

$$POS(C_f) := q_{z,10}(k_z, V_{10}) \cdot G_f \cdot C_f$$

equation for pressure on bare trusses

$$w_{truss} := 1 \text{ ft}$$

height of truss exposed to wind

$$P_{truss} := \epsilon_f \cdot w_{truss} \cdot POS(C_{f,square}) = 4.44 \text{ plf}$$

modeling wind load on truss

Check 12x18 Light Duty Truss

From Tomcat Load Charts

$$P_{udl} := 1000 \text{ lbf}$$

Allowable uniform load on  
40ft span

$$L_{40} := 40 \text{ ft}$$

$$w_{tr} := 6.2 \text{ plf}$$

$$M_{allow} := \frac{P_{udl} \cdot L_{40}}{8} + \frac{w_{tr} \cdot L_{40}^2}{8} = 6240 \text{ ft} \cdot \text{lbf}$$

$$V_{allow} := \frac{P_{udl}}{2} = 500 \text{ lbf}$$

$$P_{chord\_all} := \frac{M_{allow}}{2 \cdot 10 \text{ in}} = 3744 \text{ lbf}$$

$$M_{truss\_y} := \frac{(200 \text{ lbf} + 6.2 \text{ plf} \cdot L_{40}) \cdot L_{40}}{8} = 2240 \text{ ft} \cdot \text{lbf}$$

$$V_{truss\_y} := \frac{200 \text{ lbf} + 6.2 \text{ plf} \cdot L_{40}}{2} = 224 \text{ lbf}$$

<V<sub>allow</sub> OK

$$M_{truss\_z} := \frac{P_{truss} \cdot L_{40}^2}{8} + \frac{(B_{vid} \cdot S_{vid}) \cdot P_{vid} (C_{t,light}, k_z) \cdot L_{40}}{8} = 0.96 \text{ kip} \cdot \text{ft}$$

$$V_{truss\_z} := \frac{P_{truss} \cdot L_{40} + (B_{vid} \cdot S_{vid}) \cdot P_{vid} (C_{t,light}, k_z)}{2} = 96.15 \text{ lbf}$$

OK by inspection

$$P_{chord} := \frac{M_{truss\_y}}{10 \text{ in}} + \frac{M_{truss\_z}}{16 \text{ in}} = 3409.11 \text{ lbf}$$

<P<sub>chord\\_all</sub> OK

### Check Genie Lift

$$P_{tr} := V_{truss,y} = 224 \text{ lbf}$$

$$P_{pa} := 190 \text{ lbf}$$

$$P_{fork} := 53 \text{ lbf}$$

$$P_{truss\&PA} := P_{tr} + P_{pa} + P_{fork} = 467 \text{ lbf}$$

$$P_{genie\_max} := 650 \text{ lbf}$$

with load center <18" from mast

$$P_{genie\_reserve} := P_{genie\_max} - P_{truss\&PA} = 183 \text{ lbf}$$

$$P_{max\_lateral\_genie} := P_{genie\_reserve} \cdot 0.43 = 78.69 \text{ lbf}$$

Allowable lateral load based on guy cable loads and reserve capacity in lift

$$P_{wind\_total} := V_{truss,z} + P_{PA}(C_{f,PA}, k_z) \cdot b_{PA} \cdot s_{PA} + 11 \text{ ft} \cdot 1 \text{ ft} \cdot P_{PA}(C_{f,PA}, k_z) = 386.84 \text{ lbf}$$

$$\sqrt{\frac{P_{max\_lateral\_genie}}{P_{wind\_total}} \cdot V_{10}^2} = 40.6 \text{ mph}$$

Allowable wind speed based on Genie Lift Capacity

## High Wind Action Plan [HWAP]

**\*\*THIS PLAN TO BE POSTED, AND ALL AFFECTED NOTIFIED OF RESPONSIBILITY\*\***

Forecast of potential high winds speeds shall be monitored through the use of a weather forecasting service. Wind speeds are also to be monitored on site. Wind is to be measured by the use of an anemometer placed at the highest point of the structure. The wind velocities are to be monitored during structure occupation.

This plan is to manage typical storms and wind events. ***In the event of forecasted severe storm the structure shall be dismantled or secured at the discretion of the engineer.*** This plan covers the the lighting truss and towers. ***Note that other components such as scenery, PA, video or lighting may have lesser thresholds which may control the wind action plan.***

As wind speed increases certain elements are to stowed or secured. The following action items must occur to maintain safe occupation of the structure. Element lists are in order of importance. Action may be taken at lower wind speeds at the discretion of the facility. **Note that wind speeds are for measured 3-second gust. Sustained winds will be lower than the 3-second gust reading.** Additionally, if high winds are forecast with a degree of certainty, the event should be postponed and no elements should be installed.

1. an anemometer is to be installed at the highest point of the structure to monitor the on-site conditions.
2. weather reports must be monitored during the installation of this structure. a wind management plan outlining responsible personnel and activities must be developed and posted during the installation.
3. the following actions must take place as wind speeds increase:

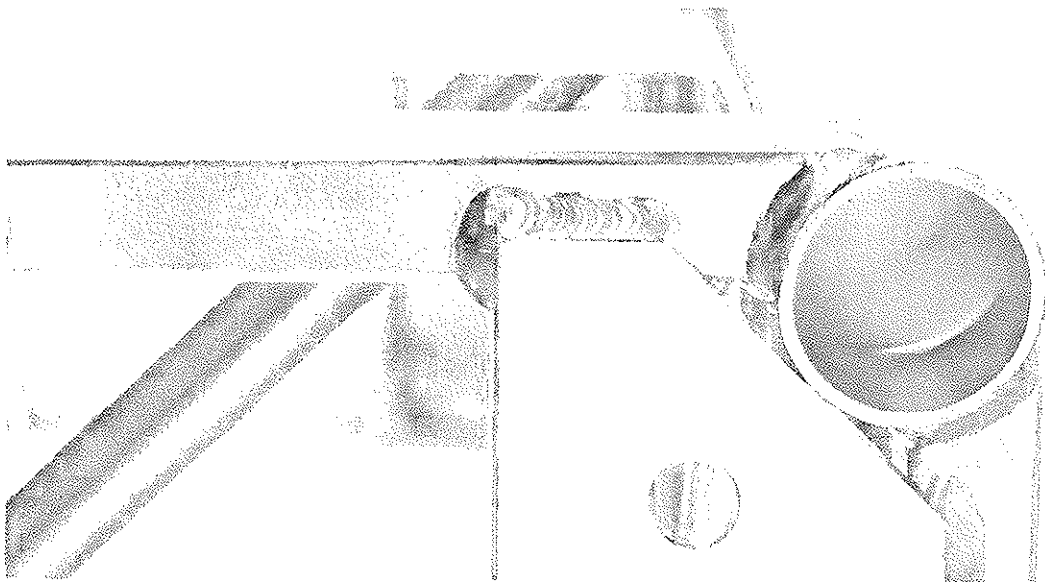
Wind speed	Action
30 mph	-Staff put on alert
35 mph	-Lower Lighting Truss and Secure
40 mph	-Area to be evacuated.

structure management plan shall be developed incorporating the above environmental thresholds/action as well as the following:

1. party responsible for monitoring loads and determining implementation of action plan
2. party responsible for effectuating the action plan;
3. evacuation procedures;
4. safety zone, standoff distance or standoff perimeter as appropriate. safety zone, standoff distance or standoff perimeter shall not extend beyond the property line;
4. plan to prevent wind-born debris;
5. verification that the design and procedures shall not adversely impact other structures

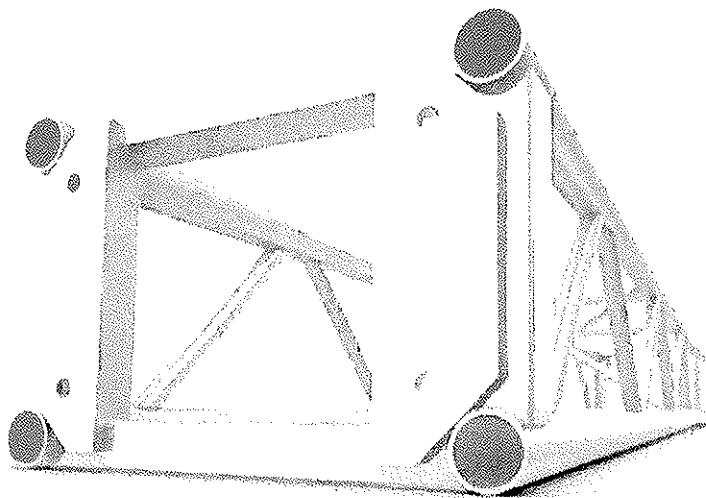
# Box truss

## Core truss 12 x 18 plated



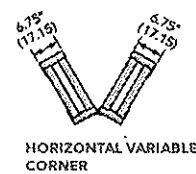
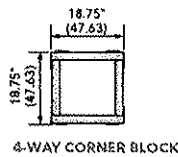
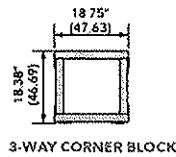
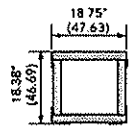
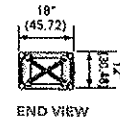
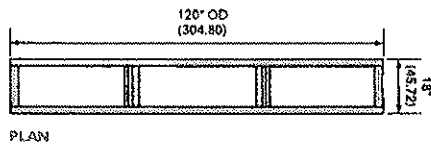
### Core truss 12 x 18 plated

- Standard lengths are 10', 8' and 5'
- Custom lengths available upon request
- Equipped with bolts
- Main chords are 2" OD x 1/8" aluminum
- Diagonals are 1" OD x 1/8" aluminum
- Fabricated by AWS/SFL certified welders



# STRENGTH UNDER PRESSURE

## PLAN VIEWS

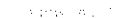


Note: Corners are same as Light Duty Truss

### MAXIMUM ALLOWABLE UNIFORM LOADS



### MAXIMUM ALLOWABLE POINT LOADS



NO. OF SECTS.	SPAN FT (MTRS)	UNIFORM LOADS			POINT LOADS					
		LOAD LBS/FT	LOAD LBS (KGS)	MAX DEFL IN.	LOAD LBS (KGS)	MAX DEFL IN.	LOAD LBS (KGS)	MAX DEFL IN.	LOAD LBS (KGS)	MAX DEFL IN.
1	10 (3.05)	496	4960 (2250)	0.15	2481 (1125)	0.14	1861 (844)	0.18	1240 (563)	0.17
2	20 (6.09)	119	2380 (1080)	0.77	1195 (542)	0.57	896 (406)	0.72	597 (271)	0.67
3	30 (9.14)	49	1470 (667)	1.68	746 (338)	1.30	559 (254)	1.61	373 (169)	1.51
4	40 (12.21)	25	1000 (454)	2.90	506 (229)	2.35	379 (172)	2.86	253 (115)	2.70

Note: Deflections reported in the tables on the left are the maximum expected for full loadings (indoors only). All loads are based on 10' (3.05 m) sections. Other section lengths are available. Load tables are reprinted from engineering reports developed by Thete Consulting and apply to truss fabricated after March 2009.

5/8" diameter Grade 8 Bolts with standard washers through 3/8" gusset plates

### CORE TRUSS 12 X 18 PLATED CONNECTIONS ARE SINGLE SETS OF BOLTS

PRODUCT DESCRIPTION	ITEM CODE	WEIGHT (LBS (KGS))
5 FT LIGHT DUTY PLATED TRUSS	TC C1218-060B	39 (18)
8 FT LIGHT DUTY PLATED TRUSS	TC C1218-096B	52 (24)
10 FT LIGHT DUTY PLATED TRUSS	TC C1218-120B	62 (28)





# Material Lifts

## Superlift Advantage™

### Specifications

Models	SLA-5		SLA-10		SLA-15		SLA-20		SLA-25	
Measurements	US	Metric	US	Metric	US	Metric	US	Metric	US	Metric
<b>Working height:</b>										
standard forks - down	4 ft 10.5 in	1.49 m	9 ft 9 in	2.97 m	14 ft 7.5 in	4.46 m	19 ft 6 in	5.94 m	24 ft 4 in	7.42 m
standard forks - up	6 ft 7 in	2.0 m	11 ft 5.5 in	3.49 m	16 ft 4 in	4.98 m	21 ft 2.5 in	6.46 m	26 ft .5 in	7.94 m
adjustable forks - down	4 ft 10.5 in	1.49 m	9 ft 9 in	2.97 m	14 ft 7.5 in	4.46 m	19 ft 6 in	5.94 m	24 ft 4 in	7.42 m
adjustable forks - up	6 ft 7 in	2.0 m	11 ft 5.5 in	3.49 m	16 ft 4 in	4.98 m	21 ft 2.5 in	6.46 m	26 ft .5 in	7.94 m
flat forks	4 ft 10.5 in	1.49 m	9 ft 9 in	2.97 m	14 ft 7.5 in	4.46 m	-----	-----	-----	-----
boom***	5 ft 10.5 in	1.79 m	10 ft 9 in	3.28 m	15 ft 7.5 in	4.76 m	20 ft 6 in	6.25 m	24 ft 4 in	7.42 m
load platform** - forks down	4 ft 10.5 in	1.49 m	9 ft 9 in	2.97 m	14 ft 7.5 in	4.46 m	19 ft 6 in	5.94 m	24 ft 4 in	7.42 m
oad platform** - forks up	6 ft 7 in	2.0 m	11 ft 5.5 in	3.49 m	16 ft 4 in	4.98 m	21 ft 2.5 in	6.46 m	26 ft .5 in	7.94 m
▲ Height - stowed	6 ft 6.5 in	1.99 m	6 ft 6.5 in	1.99 m	6 ft 6.5 in	1.99 m	6 ft 6.5 in	1.99 m	6 ft 6.5 in	1.99 m
▲ Length - stowed	2 ft 5 in	.74 m	2 ft 5 in	.74 m	2 ft 5 in	.74 m	2 ft 5 in	.74 m	2 ft 7 in	.79 m
▲ Length - operating	4 ft 11.5 in	1.51 m	4 ft 11.5 in	1.51 m	6 ft 2 in	1.88 m	6 ft 10 in	2.08 m	6 ft 10 in	2.08 m
▲ Width - stowed*	2 ft 7.5 in	.80 m	2 ft 7.5 in	.80 m	2 ft 7.5 in	.80 m	2 ft 7.5 in	.80 m	2 ft 7.5 in	.80 m
- with stabilizers lowered	6 ft 1 in	1.85 m	6 ft 1 in	1.85 m	6 ft 1 in	1.85 m	6 ft 1 in	1.85 m	6 ft 1 in	1.85 m
<b>Width - straddle base**</b>										
minimum	2 ft 7.5 in	.80 m	2 ft 7.5 in	.80 m	2 ft 7.5 in	.80 m	-----	-----	-----	-----
maximum	4 ft 10 in	1.47 m	4 ft 10 in	1.47 m	4 ft 10 in	1.47 m	-----	-----	-----	-----
maximum inside	4 ft 2 in	1.27 m	4 ft 2 in	1.27 m	4 ft 2 in	1.27 m	-----	-----	-----	-----
▲ Ground clearance - center	2 in	.05 m	2 in	.05 m	2 in	.05 m	2 in	.05 m	2 in	.05 m
Load height minimum	6 in	.15 m	6 in	.15 m	6 in	.15 m	6 in	.15 m	6 in	.15 m

### Productivity

#### Load capacity:

18 in (46 cm) load center	1,000 lbs	454 kg	1,000 lbs	454 kg	800 lbs	363 kg	800 lbs	363 kg	650 lbs	295 kg
24 in (61 cm) load center	1,000 lbs	454 kg	1,000 lbs	454 kg	800 lbs	363 kg	800 lbs	272 kg	450 lbs	204 kg
42 in (107 cm) load center	350 lbs	159 kg	400 lbs	181 kg	500 lbs	227 kg	350 lbs	159 kg	250 lbs	113 kg

### Power

#### Average cranks - per length unit

standard winch - carriage moving	12.5/ft	41/m	12.5/ft	41/m	12.5/ft	41/m	12.5/ft	41/m	12.5/ft	41/m
standard winch - mast moving	5.5/ft	18/m	5.5/ft	18/m	5.5/ft	18/m	5.5/ft	18/m	5.5/ft	18/m

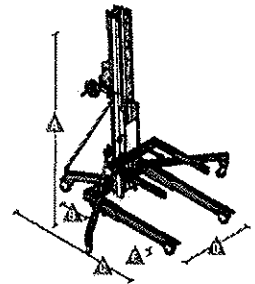
### Weight

Standard	215 lbs	98 kg	260 lbs	118 kg	333 lbs	151 kg	405 lbs	184 kg	450 lbs	204 kg
Straddle base	258 lbs	117 kg	303 lbs	137 kg	380 lbs	163 kg	-----	-----	-----	-----

### Load Handling Attachments

Measurements	US	Metric	Weight (US)	Weight (Metric)
Standard forks (l/w/d)****	27/23.5/2.5 in	69/60/6 cm	38.9 lbs	18 kg
Standard fork size (each)	2.5/1.5 in	6/4 cm		
Adjustable forks (l/w/d)****	27.5/11-30/2.5 in	70/30-64/6 cm	52.5 lbs	24 kg
Adjustable fork size (each)	2.5/1.5 in	6/4 cm	52.5 lbs	24 kg
Fork extensions detached (each) (l/w/d)****	30/2/3 in	76/5/8 cm	4.5 lbs	2 kg
Fork extensions attached (each) (l/w/d)****	25/2/3 in	64/5/8 cm	4.5 lbs	2 kg
Flat forks (l/w/d)****	32/16-31/1.5 in	81/41-79/3.8 cm	80.1 lbs	36 kg
Boom (l/w/d)****	18,24,32,44/1.5/6 in	46,61,81,112/4/15 cm	39.9 lbs	18 kg
Load platform (l/w/d)****	27.5/23/2.75 in	70/58/7 cm	31.5 lbs	14 kg

\* Outside dimensions.  
 \*\* For use with standard and adjustable forks only.  
 \*\*\* Measured from ground to bottom of shackle.  
 \*\*\*\* Length/width/depth, from end of carriage and outside of forks





# Material Lifts

## Superlift Advantage™

### Features

#### Standard Features

##### Measurements

###### SLA™ -5

- 6 ft 7 in (2.0 m) maximum lifting height
- Up to 1,000 lbs (454 kg) load capacity

###### SLA-10

- 11 ft 5.5 in (3.49 m) maximum lifting height
- Up to 1,000 lbs (454 kg) load capacity

###### SLA-15

- 16 ft 4 in (4.98 m) maximum lifting height
- Up to 800 lbs (363 kg) load capacity

###### SLA-20

- 21 ft 2.5 in (6.46 m) maximum lifting height
- Up to 800 lbs (363 kg) load capacity

###### SLA-25

- 26 ft .5 in (7.94 m) maximum lifting height
- Up to 650 lbs (295 kg) load capacity

##### Productivity

- Heavy-duty design
- Patented telescoping mast system
- Captive stabilizer set (standard on SLA-20, -25)
- Rolls easily through single door in upright position
- Quick set up requires no tools
- Interchangeable load handling attachments
- Maneuverable 4 in (10 cm) front casters and 5 in (13 cm) rear casters, with 4-way swivel locks and side brakes
- Compact design, legs fold up for easy storage
- Easy to load and unload on or off a vehicle for transport
- Hold-down bar secures mast assembly during transport
- Winch locks load in place

##### Power

- One speed manual winch

#### Options & Accessories

##### Productivity & Fork Options

- Adjustable forks
- Fork extensions
- Flat forks (SLA-5, -10, -15 only)
- Boom
- Pipe cradle (available aftermarket only)
- Load platform
- Captive stabilizer set (option on SLA-5, -10, -15)
- Mast brake

##### Power Options

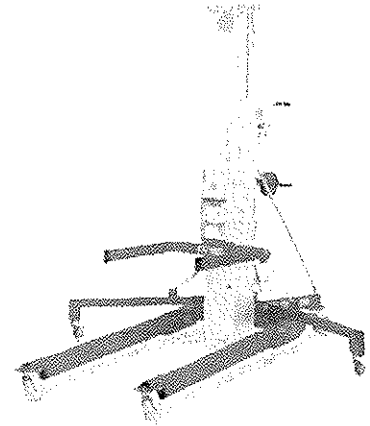
- Two-speed manual winch (available aftermarket only)

##### Base Options

- Straddle base (SLA-5, -10, -15 only)
- Stabilizer set (standard on SLA-20, -25, not available on straddle base)

##### Caster & Brake Options

- Rear transport wheel assembly



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SLA5 0218M Part No. 100381

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Layout for Red, White & Tan Blue Event.  
Production Manager: Jandro Music factory

*[Signature]*  
6-23-16

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